



Manjimup Home and Community Care

EXPRESSION OF INTEREST APPLICATION FORM

Thank you for your interest in working with the Shire of Manjimup.

We appreciate the time and effort you are taking to submit an Expression of Interest (EOI) with us. Your EOI should be accompanied with the following:

Resume with References

Copies of any supporting documentation

Please note that EOIs are reviewed at the end of each calendar month. All EOI applications will be retained by the Shire for the 2025 calendar year. Please note, only applicants who have been shortlisted for further consideration will be contacted. We appreciate your understanding and look forward to reviewing your submission

Applications can be submitted:

- 1) Online through the Shire Career vacancies page;
- 2) By email to info@manjimup.wa.gov.au; or
- 3) Delivered to Human Resources at the Shire Administration (37-39 Rose Street, Manjimup 6258).

General enquiries regarding current vacancies can be made to the Manjimup Home and Community Care on (08) 9771 6900 or Human Resources on (08) 9771 7751.

The Shire of Manjimup is an Equal Opportunity Employer.

Personal Details

Title:	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Dr <input type="checkbox"/> Other _____
Given Names:	
Surname:	
Email:	
Contact Number:	
Residential Address:	

Position of Interest	<input type="checkbox"/> Support Worker <input type="checkbox"/> Garden & Maintenance Support Worker <input type="checkbox"/> General / Administration <input type="checkbox"/> Nursing
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CLEARANCES AND QUALIFICATIONS

Do you <u>currently</u> have the following clearances/qualifications:	Yes	No
Lawfully permitted to be employed in Australia	<input type="checkbox"/>	<input type="checkbox"/>
National Police Clearance or willingness to obtain	<input type="checkbox"/>	<input type="checkbox"/>
Working with Children Check or willingness to obtain	<input type="checkbox"/>	<input type="checkbox"/>
NDIS Worker Screening Check or willingness to obtain	<input type="checkbox"/>	<input type="checkbox"/>
First Aid Certificate	<input type="checkbox"/>	<input type="checkbox"/>
Unrestricted Motor Vehicle Driver's License	<input type="checkbox"/>	<input type="checkbox"/>
Roadworthy vehicle and appropriate insurance	<input type="checkbox"/>	<input type="checkbox"/>
COVID-19 vaccination records	<input type="checkbox"/>	<input type="checkbox"/>
Please provide any other relevant information, licences or certificates below:		

Note: Evidence of qualifications and licences will be required for interview.

DECLARATION

The following declarations are NOT a barrier to being considered for employment but will assist us to take due care in assessing appropriate placement should you be the successful applicant.

	Yes	No
To the best of your knowledge, do you have a medical condition that will prevent you from undertaking the duties of the position applied for? If "Yes" provide details:	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever made a workers' compensation claim? If "Yes" provide details: (Year of injury, company, time off)	<input type="checkbox"/>	<input type="checkbox"/>
Are any claims still current? If "Yes" provide details:	<input type="checkbox"/>	<input type="checkbox"/>
Are you eligible for an Australian Police Clearance?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have any current convictions for any offences from any court, or are you currently the subject of any charge pending before any court? If "Yes" provide details below: <i>You do not need to give details of any conviction which you have had declared spent (Spent Convictions Act 1988).</i>	<input type="checkbox"/>	<input type="checkbox"/>

Note:

Any offer of employment is subject to a medical examination to ensure fitness to undertake the position applied for.

Section 79 of the Workers' Compensation and Rehabilitation Act 1981 gives the Worker's Compensation Board discretion to refuse to award compensation which would otherwise be payable, where it is proved that the worker has, at the time of seeking or entering employment, willfully and falsely represented him/herself as not having previously suffered from the disability, the subject of the claim of compensation.

A criminal record does not necessarily disqualify an applicant. If rejection of your application is considered solely because of a criminal record, you will be given the opportunity to discuss the matter fully before a final decision is made.



REFERENCES

Please provide three references (2 employment and 1 personal).

Name	Contact #
Company	Position

Name	Contact #
Company	Position

Name	Contact #
Company	Position

APPLICANT DECLARATION

I declare that all the above information is to the best of my knowledge and belief, true and accurate in all details.

I understand that the shire reserves the right to verify all information in the application and that any false or deliberately misleading information will be sufficient reasons for my rejection as an applicant or dismissal if hired.

Signature: _____ **Date:** _____

