

## MINUTES

Minutes from the meeting of the Access & Inclusion Advisory Committee held 10am Thursday 19 May 2022 at the Roundhouse Building, Manjimup Heritage Park.



1	<p><b>Declaration of Opening of Meeting</b> In the absence of the Chair Cr Dawson Vidovich the general consensus was for the Gail Ipsen Cutts to Act as Chair.</p>		
2	<p><b>Acknowledgement of Country</b> The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past, present and emerging.</p>		
3	<p><b>Attendance / Apologies</b></p> <table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top; width: 50%;"> <p><b>MEMBERS PRESENT:</b> L. Thorn (WACHS) Cr. K. Skoss N. Giblett (Community Representative) G. Ipsen Cutts (Shire of Manjimup) L. Lockyear (MHCC) D. Tapley (Community Representative) S. Edmonds (Community Representative) Sarah Alexander (MHCC – Guest)</p> </td> <td style="vertical-align: top; width: 50%;"> <p><b>APOLOGIES:</b> Cr. S. Dawson Vidovich R. Davidson (Principal M.E.S.C)</p> <p><b>ABSENT:</b> P. Krispyn (Shire of Manjimup) V. Jendrsczak (There with Care Proxy) A. Rudd (There with Care) M. Hayhow (Community Representative)</p> </td> </tr> </table>	<p><b>MEMBERS PRESENT:</b> L. Thorn (WACHS) Cr. K. Skoss N. Giblett (Community Representative) G. Ipsen Cutts (Shire of Manjimup) L. Lockyear (MHCC) D. Tapley (Community Representative) S. Edmonds (Community Representative) Sarah Alexander (MHCC – Guest)</p>	<p><b>APOLOGIES:</b> Cr. S. Dawson Vidovich R. Davidson (Principal M.E.S.C)</p> <p><b>ABSENT:</b> P. Krispyn (Shire of Manjimup) V. Jendrsczak (There with Care Proxy) A. Rudd (There with Care) M. Hayhow (Community Representative)</p>
<p><b>MEMBERS PRESENT:</b> L. Thorn (WACHS) Cr. K. Skoss N. Giblett (Community Representative) G. Ipsen Cutts (Shire of Manjimup) L. Lockyear (MHCC) D. Tapley (Community Representative) S. Edmonds (Community Representative) Sarah Alexander (MHCC – Guest)</p>	<p><b>APOLOGIES:</b> Cr. S. Dawson Vidovich R. Davidson (Principal M.E.S.C)</p> <p><b>ABSENT:</b> P. Krispyn (Shire of Manjimup) V. Jendrsczak (There with Care Proxy) A. Rudd (There with Care) M. Hayhow (Community Representative)</p>		
4	<p><b>Declaration of Financial Interest</b> Nil.</p>		
5	<p><b>Confirmation of Minutes</b> Minutes from the Access &amp; Inclusion Committee Meeting on 17 February 2022 were accepted at this meeting as a true and correct record.</p> <p><b>Moved:</b> K Skoss      <b>Seconded:</b> D Tapley</p> <p style="text-align: right;"><b>CARRIED</b></p>		
6	<p><b>Business Arising from Previous Minutes</b></p> <ul style="list-style-type: none"> <li>• Refer to Action Sheet</li> <li>• LT urged that when designing accessible equipment within the playgrounds across the Shire to ensure each playground has different objects – therefore increasing the opportunity for new and differing experiences.</li> </ul>		
7 7.1	<p><b>General Business</b> Membership GIC noted a number of changes to membership that required a motion by the Committee, for Council consideration being that:</p> <ol style="list-style-type: none"> <li>a) Sarah Alexander, NDIS Package Coordinator, be appointed as the new Manjimup Home and Community Care Representative;</li> <li>b) Liz Lockyear be appointed as the Manjimup Home and Community Care Proxy</li> <li>c) Resignation of Vicki Jendrsczak, Disability Services Proxy be accepted.</li> </ol> <p>Moved: G Ipsen Cutts      Seconded L Lockyear</p> <p style="text-align: right;"><b>CARRIED</b></p>		

7.2	<p><b>Round Table:</b></p> <p>SE noted that the edging to the new paving on Brockman Street does not appear finished. Gravel and dirt is regularly lifted onto the path surface. SE also noted the excellent condition of the Deanmill track.</p> <p>LT stated that the Pool is excellent and an important part of pre and post-surgery preparation and rehabilitation. LT encouraged the Shire to progress the Rail Trail to Pemberton and especially with the growth of electric bikes. As an interim asked if Shire could negotiate with ARC to fill the holes along the track. LT advised that Health Department staff and recruitment had been impacted by the lack of housing.</p> <p>DT – supported LT comments about the Pool. DT stressed the need to upgrade the path from Boronia Ridge to Walpole. GIC to check on whether this had been included in the budget or with then the DBCA Trail development.</p> <p>KS provided information about a prevention programme for Farmers – targeted programme with voluntary coaching.</p> <p>LL advised that a solution to the failed sensory tactile pavers at the Wellness Centre had been identified and would hopefully be rectified by the Building Services Team. LL With COVID-19 starting to impact on some staff HCC was focused on ensuring all major services were maintained. Asked people to be patient. LL advised that SWAMS had requested a Teams meeting to discuss potential help for servicing people with disabilities.</p>
8	<p><b>Meeting Closure</b></p> <p>GIC declared the meeting closed at 10.50am</p>
9	<p><b>Next Meeting Date:</b> 10am on 11 August with venue to be confirmed closer to date.  <b>Remaining 2022 Meeting Dates:</b>, 10 November 2022, February, May, August &amp; November 2023 Dates TBC</p>

## Access and Inclusion Advisory Committee - Action Items for Review for August 2022

Item	Description	Updated Status	Responsibility	Action by
1.	<b>Accessible Playground Equipment</b> Manjimup Heritage Park Playgrounds General	<ul style="list-style-type: none"> <li>GIC met with Playrope Australia who are preparing some costings to install an accessible carousel, trampoline and percussion stations.</li> <li>Seeking formal confirmation of funding from Windmill Farms as part of their proposal to wind-up operations.</li> <li>Playground development concepts in Pemberton and Walpole include accessible play as part of the scope.</li> </ul>	Gail Ipsen Cutts	ongoing
2.	<b>Fencing</b> Manjimup Heritage Park	<ul style="list-style-type: none"> <li>Investigating the option of a 'barrier' between water and playground. This is to impede access to water by runaway children to give carer more time to stop the runaway. The idea of fencing in the play area is not supported as it separates the park proper and playground and risks giving parents a false sense of security about their child being safely contained and less vigilance by parents and carers.</li> </ul>	Gail Ipsen Cutts Spencer Roberts (Parks Manager)	Ongoing
3.	<b>Old School Site Manjimup –</b> Cherry Glades Housing development	<ul style="list-style-type: none"> <li>1<sup>st</sup> stage fully sold. Stages 2 &amp; 3 will meet gold standard.</li> <li>Department of Housing focus is on social housing.</li> <li>Conversations are continuing with the Shire of Manjimup and Ministers and Premier on the future of affordable housing in Manjimup.</li> <li>Meeting held with Minister for Housing and correspondence to be sent.</li> <li>6 Modular Social Houses for over 55's should be on site shortly.</li> <li>Negotiations need to be commenced with Development WA the new management body for the west side of the site.</li> </ul>	G Ipsen Cutts	Ongoing
4.	<b>Manjimup Footpaths</b>	<ul style="list-style-type: none"> <li>Committee members are encouraged to take photos and email through to Gail so the Shire can keep a spreadsheet on current concerns.</li> </ul>	Gail Ipsen Cutts Kelsie Brown	Ongoing

		<ul style="list-style-type: none"> <li>Gail &amp; Kelsie to create spreadsheet.</li> </ul>		
<b>5.</b>	<b>Communication Access</b> - Introducing PODD communication in the Shire of Manjimup	<ul style="list-style-type: none"> <li>Dannielle Mottram, original driver on the PODD communication is currently on leave.</li> <li>Ross to follow up with Dannielle to see if she would be interested in joining the committee or coming along to a meeting to discuss PODD further and assist with implementation within Shire.</li> <li>Suggested we start with the AquaCentre first as it is a high use facility for people with a disability and the MESC students.</li> <li>MESC currently have PODD communication books for every staff member, digitally along with core words sign books. Ross to bring an example of PODD to May meeting.</li> </ul>	R Davidson	Ongoing
<b>6.</b>	<b>Shire Department Representation on Committee</b>	<ul style="list-style-type: none"> <li>Due to previous multiple issues raised with footpath network and road crossing it was suggested to approach Parks &amp; Gardens and/or Work Services to discuss representation on this committee.</li> </ul>	G Ipsen Cutts	Ongoing

### Current Parked Ideas

- Attraction Package Concept** - Proposal to develop a promotional package that will attract Retirees – Tree Changers. Seniors Housing Site in Manjimup should be included in promotional material.

### Operational Items

- Inclusive Equipment in Playgrounds Audit** – S Markotis is updating website and will include information on accessibility within our playgrounds.