

MINUTES

Minutes from the meeting of the Access & Inclusion Advisory Committee held 10am Thursday 18 May 2023 at the JC Rose Room, Council Chambers.



1	<p>Declaration of Opening of Meeting Cr. SDV opened the meeting at 10:02am</p>
2	<p>Acknowledgement of Country delivered by Cr. SDV The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past, present and emerging.</p>
3	<p>Attendance / Apologies MEMBERS PRESENT: Cr. S. Dawson Vidovich (Chair) Cr. K. Skoss M. Hayhow (Community Representative) S. Alexander (MHCC) C. Mills (Shire of Manjimup) C. Smith (Principal MESC) E. Stokes (Shire of Manjimup) D. Tapley (Community Representative) N. Giblett (Community Representative)</p> <p>APOLOGIES / ABSENCES: L. Lockyear (MHCC) D. Mottram (MESC) C. Peet (WACHS) T. Della Franca (WACHS) G. Ipsen Cutts (Shire of Manjimup) S. Edmonds (Community Representative) P. Krispyn (Shire of Manjimup)</p> <p>GUESTS: K. Brown (Shire of Manjimup – Minutes) E. O’Neil (Shire of Manjimup)</p>
4	<p>Declaration of Interest</p> <ul style="list-style-type: none"> • Nil
5	<p>Confirmation of Minutes Minutes from the Access & Inclusion Committee Meeting on 2 February 2023 were accepted at this meeting as a true and correct record.</p> <p style="text-align: center;">Moved: Cr. KS Seconded: SA CARRIED</p>
6	<p>Council Decisions on Committee Recommendations from Council Meeting held 2 March 2023. That Council:</p> <ol style="list-style-type: none"> 1. Receive the unconfirmed Minutes and Action Items of the Access and Inclusion Advisory Committee meeting held 2 February 2023; 2. Accept the resignation Ross Davidson as the Disability Support Services representative (Principal Manjimup Education Support Centre); 3. Accept the nomination of Chris Smith as the Disability Support Services representative (Principal Manjimup Education Support Centre); 4. Accept the resignation of Amy Rudd as the Disability Support Services representative (There With Care Support Solutions); 5. Not endorse the nomination of Jasmine Stocks as the Disability Support Services representative (APM) as the nominee has withdrawn the nomination due to her resignation from APM; 6. Accept the nomination of Tyler Della Franca as the Warren Country Health Service (proxy) representative; and

	7. Adopt the amended Terms of Reference of the Access & Inclusion Advisory Committee.
7	<p>Business Arising from Previous Minutes</p> <ul style="list-style-type: none"> • Damaged shower at the Manjimup Regional Aqua Centre. KB to follow up and provide update to the committee. • Further discussions were held around the implementation of Pragmatic Organisation Dynamic Display (PODD) communication signage across the Shire area. KB to liaise with DM to come up with a draft budget to forward to Cr. SDV & Cr. KS to assist them with the Council budget process. To support the implementation of the PODD communication signage Cr. SDV moved the following motions for Council consideration: <ul style="list-style-type: none"> ○ That Council consider supporting the investigation and subsequent implementation of the PODD Communication project, including the installation of communication signage at yet to be determined community facilities; and ○ That Council consider utilising \$10,000 of the available funds from the Local Roads & Community Infrastructure (LRCI) program towards the purchase and installation of the PODD signage. <p style="text-align: center;">Moved: Cr. SDV Seconded: Cr. KS CARRIED</p> • Refer to updated Action Sheet.
8	<p>General Business / New Matters</p> <ul style="list-style-type: none"> • Discussions were held around the existing Access & Inclusion Plan, which expires in 2023. Youth Development Officer, Emily O’Neil presented the Shire’s vision on inserting the Access & Inclusion Plan within the proposed Community Wellbeing Plan (CWP). The idea of the CWP is to eliminate similarities across all Shire strategic plans within Community Services directorate. Conversations are being had with Department of Communities on the Shire’s proposal. Information from Department of Communities will be forwarded to the committee upon advice. Concerns were raised by multiple committee members with the fear being that the Access & Inclusion plan significance will be lost. KB to forward word version to committee so members can provide their feedback. • KB advised committee on the current status of the wheelchair purchase for the Manjimup Heritage Park. Wheelchair is to be purchased this financial year. Awaiting feedback from suppliers on recommendations for the park. • MH raised concerns over general population using the accessible toilets in Coronation Park and queried why they do not have an MLAK (Master Locksmith Association Key). ES confirmed the Shire don’t want to restrict access to these toilets. • DT noted the access to toilets in Pioneer Park are currently not user friendly and queried whether this could this be included in the current upgrade. Main concern over the gradient. CS confirmed there is no issue with gradient, however the drop off is concerning. 2 new accessible bays with a path linking direct to Walpole Visitor Centre door will be included with the upgrade. • CS provided an update on footpath works across the Shire. Focus has been on missing links in outer towns. Majority of slabbed paved paths have been removed from Manjimup. New paths been installed in Pemberton this week. 2 accessible ramps and paths from the Walpole jetty have been installed this week. All works made possible from funding from the LRCI funds. • ES noted handrails for Pemberton Sports Club, Clem Collins complex in Northcliffe and Manjimup Indoor Sports Pavilion scheduled to be installed. 2 accessible toilet kits have been purchased for Clem Collins complex in Northcliffe, however awaiting contractor availability.

	<ul style="list-style-type: none"> • Community consultations are being held by GP Down South in June across the Shire, aiming to improve access to health services. KB to send out information on the workshops. • Cr. SDV mentioned that Inclusion Australia have released some new 'Toward Inclusive Practice' resources, which were codesigned with all state and territory members. The newly developed website has a range of resources to help you think about inclusion within your own work (www.inclusionaustralia.org.au/project/towards-inclusive-practice/) • Cr. SDV mentioned there are some changes to the Supported Employment Award from 1 July 2023. The Fair Work Ombudsman has released has some easy read resources available at www.fairwork.gov.au • WA Disabled Sports Association have resources available for sporting associations and local governments (https://www.wadsa.org.au/project_cat/resources/). Funding is available to provide workshops for sporting associations and community groups to identify and break down any barriers to inclusion.
9	<p>Meeting Closure Cr. SDV declared the meeting closed at 11:15am</p>
10	<p>Remaining 2023 Meeting Dates</p> <ul style="list-style-type: none"> • 10am, Thursday 10 August, JC Rose Room. • 10am, Thursday 9 November

Access and Inclusion Advisory Committee - Action Items as at 18 May 2023

Item	Description	Updated Status	Responsibility	Action by
1.	Accessible Playground Equipment Manjimup Heritage Park	<ul style="list-style-type: none"> GIC has received some quotes for accessible equipment. Still awaiting formal confirmation of funding from Windmill Farms as part of their proposal to wind-up operations. Playground development concepts in Pemberton and Walpole include accessible play as part of the scope. 	G Ipsen Cutts	Ongoing
2.	Fencing Manjimup Heritage Park	<ul style="list-style-type: none"> Investigating the option of a 'barrier' between water and playground. This is to impede access to water by runaway children to give carer more time to stop the runaway. Feedback from Manjimup Macedonian Club is that they would like to be involved in some historic display within the Park. Idea around creating timeline on involvement of our people displayed on some screening idea to act as both educational and 'barrier'. Further need to investigate funding options and costs. 	G Ipsen Cutts S Roberts (Parks Manager)	Ongoing
3.	Old School Site Manjimup – Cherry Glades Housing development	<ul style="list-style-type: none"> 1st stage fully sold. Stages 2 & 3 will meet gold standard. Conversations are continuing with the Shire of Manjimup and Ministers and Premier on the future of affordable housing in Manjimup. 6 new Modular homes are now on site and should have people housed in them in the next coming weeks. The Shire are still negotiating with the Government on ownership and management on the west side of the site. Parked by the government. 	G Ipsen Cutts	Ongoing
4.	Communication Access - Introducing PODD communication in the Shire of Manjimup	<ul style="list-style-type: none"> DM suggested she works collaboratively with a Shire representative on moving forward with progression of PODD communication in the Shire. Originally suggested the AquaCentre as a start point as it is a high use facility for people with a disability and the MESC students. DM supportive to provide some smaller scale PODD communication to AquaCentre and retail spaces as they arise. 	D Mottram K Brown	Ongoing

		<ul style="list-style-type: none"> • Committee supportive of AquaCentre as a starting point. DM to look into costs/copyright for local governments. KB to liaise with DM to pull this together. • Once implemented at the AquaCentre, look into implementing at libraries and installation of communication board in playground at Heritage Park (budget to be determined). 		
5.	AquaCentre Bathroom Shower	<ul style="list-style-type: none"> • MH reported issues with moving the shower head in the accessible bathroom at the AquaCentre to the correct height as it is jammed and is very rusty. • K Brown to follow up status of shower with AquaCentre staff and email update. 	K Brown	Completed

Current Parked Ideas

- **Attraction Package Concept** - Proposal to develop a promotional package that will attract Retirees – Tree Changers. Seniors Housing Site in Manjimup should be included in promotional material.

Operational Items

- **Inclusive Equipment in Playgrounds Audit** – S Markotis is updating website and will include information on accessibility within our playgrounds.
- **Manjimup Footpaths** – Shire’s Community Services Department to maintain spreadsheet of current areas of concerns. Group encouraged to take photos and email them through so they can be captured.