

MEETING NOTES

Notes from the meeting of the Access & Inclusion Advisory Committee held 10am Thursday 8 February 2024 at the JC Rose Room.



1	<p>Declaration of Opening of Meeting The meeting was opened at 10:00am by Cr. WE without a quorum present.</p>
2	<p>Acknowledgement of Country delivered by Cr. WE The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past, present and emerging.</p>
3	<p>Attendance / Apologies Members Present: Cr. W. Eiby K. Brown (Community Development Officer) N. Giblett (Community Representative) Cr. J. Darin E. Stokes (Building Services) L. Lockyear (Manager, Home & Community Care - <i>Proxy</i>) (arrived 10:32am) D. Tapley (Community Representative) Apologies/Absences: C. Peet (WACHS) S. Edmonds (Community Representative) M. Hayhow (Community Representative) S. Markotis (Community Development Officer - <i>Proxy</i>) T. Della Franca (WACHS - <i>Proxy</i>) P. Krispyn (Manager, Building Services - <i>Proxy</i>) D. Mottram (Disability Services Representative – <i>Proxy</i>) Guests: G. Schipp (Administration Officer – minute taker) Shire President, Cr. D. Buegge (arrived 10:03am) R. Davidson (MESC) E. Henderson (MHCC)</p>
4	<p>Declaration of Interest</p> <ul style="list-style-type: none"> • Nil
5	<p>Confirmation of Minutes Due to no quorum being present, the meeting minutes from the 10 August meeting were not able to be confirmed.</p>
6	<p>Council Decisions on Committee Recommendations That Council receive the unconfirmed meeting notes of the Access and Inclusion Advisory Committee meeting held 30 November 2023 as per Attachment: 9.16.1(1).</p>
7	<p>Business Arising from Action Sheet</p> <ul style="list-style-type: none"> • WE provided an update on the Manjimup Cherry Glades Development. The Government have moved towards affordable housing options instead of focus on seniors housing. • KB advised the committee on the installation of the accessible ramp at the Manjimup Heritage Park bus pull in bay. • DB enquired as to whether a handrail should be installed at the Quinninup Post Office. ES advised that the Shire have looked into this and have been in contact with the Quinninup Community Association to advise them it is the responsibility, as the lease holder.

8 General Business / New Matters

- Catherine Mills has resigned from the committee. The Shire is in the process of recruitment for her role.
- KB advised that the Access & Inclusion Plan was adopted by Council in November. Copies were available for committee.
- KB informed the committee that the Department of Transport's Regional Wheelchair Accessible Vehicle (WAV) Taxi Service Grants have just opened. The grant aims to encourage and support the provision of wheelchair accessible services in regional WA by offering funding to establish a new WAV where none exists or to replace an ageing WAV taxi. KB asked members if they were aware of any businesses or organisations which may be interested. Committee suggested Toni Dearle, Shane Rudd and Family Centres. KB to forward contact information to Department of Transport.
- Wanslea, a NFP NDIS organisation that supports children 0-9 that have a developmental delay or disability have been in contact with the Shire. They are hoping to branch out to service the Shire of Manjimup as they are currently based in the Great Southern Region. KB to provide RD with their contact information and programs so he can circulate to his families.
- Christopher Smith (ex-MESC Principal) and Sarah Alexander (ex-Packages Coordinator) to be removed from the committee following their resignations. Ross Davidson and Erin Henderson have expressed their interest in being adopted on to the committee. Due to no quorum, this is expected to be moved at the May meeting.
- JD received complaints from the public regarding contractors blocking footpaths with no other accessible alternative. Suggested inductions/reminders for contractors to be in compliance with Traffic Management Plans.
- Shire President, DB brought in copies of the customer preference cards being used at Commonwealth Bank to share with the Committee. These cards enable bank customers the opportunity to be able to discreetly share their accessibility preferences when they visit a branch. It was discussed, with all in favour that the committee investigates the creation and introduction of an accessibility card to local businesses within the Shire of Manjimup.
- Shire President, DB raised concerns over 'Cooking with Friends' program being removed from the Lily Strauss Centre. The group has been running for some time and provides community members with a disability to get together weekly and cook. EH advised that the group is meeting at the Manjimup Wellness Centre in the interim. Enable WA is looking to take the group on long term.
- DT raised concerns over the lack of activities available for teenagers in the area. RD stated he has met with the NDIS and staffing for these activities is presenting a major issue and local families are struggling to access additional funds for these extra activities. JD suggested Blackwood Youth Action may be able to cater to a larger audience as they are already established within the region. KB mentioned that the Manjimup Police just received a grant from PCYC to become a Blue Light Unit. Funding was awarded to deliver events and activities that engage young people with positive police relations. KB suggested that with further consultation with the Police, they may be able to deliver programs which are inclusive and bridge the gaps.
- NG raised concerns over the stairs connecting the car park to the back of the Old Police Station. She has witnessed users, especially our aged community have issues with the step depth and access. Are they compliant and should there be a handrail installed? KB to investigate in liaison with ES.
- LL announced that MHCC will be hosting an Active Living Expo at the Wellness Centre in April and will circulate flyers once finalised.

9 Meeting Closure & 2024 Meeting Dates

WE declared the meeting closed at 10:38am.

	Meeting dates for 2024
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10am Thursdays: 16 May, 15 August & 14 November

Access and Inclusion Advisory Committee - Action Items as at 30 November 2023

Item	Description	Updated Status	Responsibility	Action by
1.	Accessible Playground Equipment Manjimup Heritage Park	<ul style="list-style-type: none"> The Shire have received some quotes for accessible equipment. Still awaiting formal confirmation of funding from Windmill Farms as part of their proposal to wind-up operations. KB to follow up. Walpole playground upgrades have been included in the Shire's 2023/2024 annual budget. Pemberton on hold. 	K Brown	Ongoing
2.	Fencing Manjimup Heritage Park	<ul style="list-style-type: none"> Investigating the option of a 'barrier' between water and playground. This is to impede access to water by runaway children to give carer more time to stop the runaway. Feedback from Manjimup Macedonian Club is that they would like to be involved in some historic display within the Park. Idea around creating timeline on involvement of our people displayed on some screening idea to act as both educational and 'barrier'. Further need to investigate funding options and costs – in liaison with the Manjimup Heritage Park Advisory Committee. 	K Brown (in liaison with Spencer Roberts, Parks Manager)	Ongoing
3.	Old School Site Manjimup – Cherry Glades Housing development	<ul style="list-style-type: none"> 1st stage fully sold. Stages 2 & 3 will meet gold standard. Conversations are continuing with the Shire of Manjimup and Ministers and Premier on the future of affordable housing in Manjimup. The Shire are still negotiating with the Government on ownership and management on the west side of the site. Currently parked by the government. Development to now provide low cost housing in addition to senior housing 	K Brown	Ongoing
4.	Communication Access - Introducing AAC communication in the Shire of Manjimup	<ul style="list-style-type: none"> Committee supportive of AquaCentre & Manjimup Library as a starting point – trial. KB and DM to continue to work together to progress this action item, including sourcing training options. Suggestion of planning an excursion from MESC to facilities so staff can see AAC in use by MESC students and staff. 	D Mottram K Brown	Ongoing

		<ul style="list-style-type: none"> • Once implemented at the AquaCentre & Manjimup Library, look into implementing installation of communication board in playground at Heritage Park (budget to be determined). • Aided language displays (ALD) from Developmental Disability WA have been implemented at the AquaCentre. 		
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Current Parked Ideas

- **Attraction Package Concept** - Proposal to develop a promotional package that will attract Retirees – Tree Changers. Seniors Housing Site in Manjimup should be included in promotional material.

Operational Items

- **Inclusive Equipment in Playgrounds Audit** – S Markotis is updating website and will include information on accessibility within our playgrounds.
- **Manjimup Footpaths** – Shire’s Community Services Department to maintain spreadsheet of current areas of concerns. Group encouraged to take photos and email them through so they can be captured.