



NOTICE OF MEETING

Notice is given that a meeting of the Airfield Management Committee will be held in the Terminal Building at the Manjimup Airfield on Wednesday 1 March 2023, commencing at 5:30 pm.

Apologies to be sent to Catherine Mills on 9771 7745.

Andrew Campbell
Chief Executive Officer

16 February 2023

FUNCTIONS OF COMMITTEE

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| <ol style="list-style-type: none">1. To manage and maintain Manjimup Airfield and associated facilities in accordance with Council's policy and the guidelines laid down by Air Services Australia and the Civil Aviation Safety Authority;2. Carry out voluntary and contributory maintenance activities within the annual allocated operating budget;3. To advise Council on matters relating to Airfield policy; and4. To advise Council on the future development of the airfield (at the existing or alternative locations). |
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1. OPENING OF MEETING

'The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands on which we live, work and gather and we pay our respects to their Elders past, present and in the future.'

2. ATTENDANCE/APOLOGIES

3. DECLARATION OF INTEREST

4. PUBLIC QUESTION TIME

5. CONFIRMATION OF MINUTES OF MEETING HELD ON 9 NOVEMBER 2022.

Recommendation:

"That the Minutes of the meeting of the Airfield Management Committee held on Wednesday 9 November 2022 be adopted as a true record of proceedings."

Attachment: 1

6. DECISIONS BY COUNCIL ON COMMITTEE RECOMMENDATIONS

MOVED: Eiby, W

SECONDED: Dawson Vidovich, S

28977

That Council:

- 1. Receive the unconfirmed Minutes of the Airfield Management Committee meeting held 9 November 2022, as shown in Attachment: 9.16.2 (1).**

CARRIED:

7. MATTERS ARISING FROM PREVIOUS MINUTES

8. CORRESPONDENCE

8.1. Inwards

- 8.1.1. Campbell Aviation services - Airfield Hanger Lease Transfer**
- 8.1.2. OLS Survey**
- 8.1.3. AMS - Line marking Quote**

8.2. Outwards

- 8.2.1. Amplitel - Telstra Tower lighting**
- 8.2.2. OLS Survey**
- 8.2.3. Manjimup Airport annual EATI electrical inspection**
- 8.2.4. Renewal of apparatus licence**

9. REPORTS

- 9.1. Financial – Catherine Mills**
- 9.2. Airfield Reporting Officer – Max Lefroy**
- 9.3. Aero Club – Peter Casonato**
- 9.4. Local Pilot – Shane Hawily**
- 9.5. St John Ambulance – Barbara Hunter**
- 9.6. DBCA – Nathan Ramage**

10. NEW BUSINESS

- 10.1. Terms of Reference – add Sean Tysoe as Deputy Reporting Officer.**
- 10.2. Airfield Vandalism update.**
- 10.3. Switch Board on Terminal Building**

11. NEXT MEETING

To be confirmed: Wednesday 17 May 2023.

12. MEETING CLOSED