

**SHIRE OF MANJIMUP
AIRFIELD MANAGEMENT COMMITTEE**



Minutes of the Airfield Management Committee Meeting held Wednesday 15 September 2021 at the Airfield Terminal Building commencing at 5:31 pm.

1. Declaration of Opening

Chairperson Cr Cliff Winfield declared the meeting open at 5:31pm

2. Present

Cliff Winfield – Council Representative
Max Lefroy – Airfield Reporting Officer
Bruce Ward – Manjimup Aero Club
Jason Giadresco – A/Manager Technical Services, Shire of Manjimup
Damon Lukins – Senior Technical Officer, Shire of Manjimup
Yvonne Ganfield – Administration Officer, Shire of Manjimup

Apologies

Barbara Hunter – St John Ambulance Representative
Jeffrey Bennett DBCA
Alison Raper DBCA (Proxy)
Shane Hawily – Local Pilot Representative

Absent

Nil

Guests

Nil

3. Declaration of Interest

Nil

4. Public Attendance / Question Time

Nil

5. Confirmation of Minutes of meeting held 12 May 2021

Moved: Winfield, C Seconded: Giadresco, J

“That the Minutes of the Meeting of the Airfield Management Committee held on Wednesday 12 May 2021 be adopted as a true record of proceedings, subject a minor amendment of the wording in item 7.1.16 which should read suggestion and not instruction.”

6. DECISIONS BY COUNCIL ON COMMITTEE RECOMMENDATIONS

MOVED: Darin, J SECONDED: Jenkins, D

28528

That Council receive the unconfirmed Minutes of the Airfield Management Committee Meeting, held 12 May 2021, as shown in Attachment: 9.16.1(1). Carried: 9/0

7. MATTERS ARISING FROM PREVIOUS MINUTES

Officer Action

7.1.1 Weather Camera

Quote from Spyker Technologies tabled in correspondence for completing the technical set up and website. Price is too expensive. Jason Giadresco to investigate further to a cost effective alternative.

7.1.2 Western Hangar Reseal

Next time Malatesta are in Manjimup, the work will be carried out, \$5,000 to come out of Capital Works. Purchase order 8980.

8. Correspondence

8.1 CORRESPONDENCE

8.1 Inwards

8.1.1 Spyker Technologies Quote No. 20664

8.1.2 Malatesta – Reseal at Airport

8.2 Outwards

Nil

9. Reports

9.1 Financial

Financial details presented to Committee. \$28,551.56 is remaining in the budget.

9.3 Airfield Reporting Officer

Max Lefroy expressed concerns and disappointment that the Airfield Management budget amount was not increased to \$40,000 for 2021/22. Currently the Airfield is not compliant and maintenance items need to be attended to. If the airfield is to be certified, allowing the continuation of the RFDS to use the Manjimup Airport, more funds need to be allocated to the Airfield budget.

COMMITTEE RECOMMENDATION:

That Max Lefroy, Bruce Ward, Damon Lukins liaise with the Director of Works & Services regarding outstanding works that need to be carried as part of the Airfield's Certification, with the expectation that a report to Council will be prepared requesting an increase to the 2022/23 Airfield budget.

Carried: 5/0

9.4 Aero Club

Nil

9.5 DBCA

Nil

9.6 Local Pilots

Nil

9.7 St John Ambulance

Nil

10. New Business

10.1 Resignation of DBCA Officer

Neil Bardot submitted his resignation 26 May 2021 as he has resigned from his position at DBCA.

Jeffrey Bennett nomination was received on 9 August 2021 as the DBCA representative, with Alison Raper as proxy.

COMMITTEE RECOMMENDATION:

The Committee accept Neil Bardot resignation, and the nomination of the new DBCA representative Jeffrey Bennett and proxy Alison Raper. The Terms of Reference to be updated.

Carried: 5/0

10.1.2 Stop Native Timber Logging

The stopping of the native timber logging may increase the fire risk in the Shire of Manjimup, which will have an impact on the need and use of the Airport.

12. Next Meeting

November 2021 at 5:30pm at the Airfield Terminal Building

13. Meeting Closed

The meeting was closed by Chairperson, Cr Cliff Winfield at 6.05pm.