



SHIRE OF MANJIMUP LOCAL EMERGENCY MANAGEMENT COMMITTEE

The Shire of Manjimup Local Emergency Management Committee will be holding a General Meeting at Manjimup Emergency Services Facility, Bath Street Manjimup on **Tuesday 17 December 2019 at 13:00pm**

Apologies to Nicole Favero at nicole.favero@manjimup.wa.gov.au

Andrew Campbell
Chief Executive Officer
25 November 2019

FUNCTIONS OF COMMITTEE

The functions of the Manjimup LEMC are as set down in Section 39 of the *Emergency Management Act 2005*:

- (a) to advise and assist the Council in ensuring that local emergency arrangements are established;
- (b) to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and
- (c) to carry out other emergency management activities as directed by the SEMC or prescribed by regulations.

AGENDA

- 1. Declaration of opening of meeting**
- 2. Attendance / Apologies**
- 3. Declaration of Financial Interest**
- 4. LEMC update of distribution / key contact list.**
 - Refer to Key Contact List
- 5. Confirmation of the Minutes of the General Meeting held Thursday 1 August 2019.**

6. Council's Response to Minutes of the General Meeting held Thursday 1 August 2019.

COUNCIL RESOLUTION:

MOVED: Eiby, W

SECONDED: Salomone, J

27914

That Council receive the minutes of the Local Emergency Management Committee held on the 1 August 2019 as shown in Attachment: 9.15.3(1).

ADOPTED BY EN BLOC RESOLUTION: 8/0

7. Business Arising from the Minutes.

8. Treatment Strategies and Task List

- Refer to Treatment Strategies and Task List

9. Training and Exercise Reports

Training / Exercise	Status	Action
Airfield Exercise	<ul style="list-style-type: none">➤ Exercise planned for 2018.➤ Police advise they will not be the lead agency to organise the exercise.	<ul style="list-style-type: none">➤ MJP Police / Airfield Committee.➤ Todd Ridley to work with Catherine Mills and the Airfield Committee.➤ Catherine Mills, Ashleigh Reeve met with DFES Nathan Hall. Exercise planned for August / September LEMC Meeting.➤ Exercise will follow the August meeting.➤ Exercise completed at the 1 August 2019 LEMC meeting. (remove)

10. Members Reports

- (Please supply summary in writing)

11. Other Business

- Discussion regarding events held in the Shire of Manjimup. Refer to the Events Planning list.
- Draft Local Emergency Management Arrangements 2019 – 2024.
- Draft Resource Directory.

12. Correspondence

13. Next General Meeting

14. The Chairperson is to declare the meeting closed.

TREATMENT STRATEGIES AND TASK LIST

Item	Status	Next Step	Action By
Draft Local Emergency Management Arrangements	All Arrangements require review in 2018	Draft new Arrangements and LEMC to review 2019.	T. Ridley (Shire)
Draft Recovery Management Arrangements.	Recovery Management Arrangements requires review.	Draft Recovery Management Arrangements for review by LEMC 2020	T.Ridley (Shire)
Draft Emergency Evacuation Plan.	Emergency Evacuation Plan requires review.	Draft Emergency Evacuation Plan for review by LEMC 2020.	T.Ridley (Shire)

EVENTS PLANNED IN THE SHIRE OF MANJIMUP

Event	Date	Notes
Manjimup Cherry Harmony Festival	13 – 15 December 2019	<ul style="list-style-type: none"> ➤ CBD Street closure 14 December 2019. ➤ Up to 5,000 people at any given time. ➤ Long Table Lunch, Newtons Orchard Graphite Road.
Pemberton Hotel New Year's Eve Celebration	31 December 2019	<ul style="list-style-type: none"> ➤ Brockman Street Road closure. ➤ Fireworks. ➤ Up to 500 people.
Manjimup Speedway	2 February 2010	<ul style="list-style-type: none"> ➤ Middlesex Road impact. ➤ Up to 500 people.