



SHIRE OF MANJIMUP LOCAL EMERGENCY MANAGEMENT COMMITTEE

The Shire of Manjimup Local Emergency Management Committee (LEMC) will be holding a General Meeting at Council Chambers, 39 Rose Street Manjimup on **Wednesday 27 May 2020 at 1.00pm**

Apologies to Nicole Favero at nicole.favero@manjimup.wa.gov.au

Andrew Campbell
Chief Executive Officer
19 May 2020

FUNCTIONS OF COMMITTEE

The functions of the Manjimup LEMC are as set down in Section 39 of the *Emergency Management Act 2005*:

- (a) to advise and assist the Council in ensuring that local emergency arrangements are established;
- (b) to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and
- (c) to carry out other emergency management activities as directed by the SEMC or prescribed by regulations.

AGENDA

- 1. Declaration of Opening of Meeting**
- 2. Attendance / Apologies**
- 3. Declaration of Financial Interest**
- 4. LEMC Update of Distribution / Key Contact List.**
 - Refer to Key Contact List
- 5. Confirmation of the Minutes of the General Meeting held on Wednesday, 29 April 2020.**

6. Council's Response to Minutes of the General Meeting held on Wednesday 29 April 2020.

OFFICER RECOMMENDATION:

That the CEO receive the unconfirmed minutes of the Local Emergency Management Committee (LEMC) held on the 29 April 2020 as shown in Attachment 1.

ATTACHMENTS

1 Local Emergency Management Committee (LEMC) Minutes for Meeting 29 April 2020

31 Pages


Officer Signature and date

Nicole Favero 01/05/2020

Director Signature and date

 4/5/2020

CEO Approval and date


12 May 2020

7. Business Arising from the Minutes.

8. Treatment Strategies and Task List

- Refer to Treatment Strategies and Task List

9. Training and Exercise Reports – Suspended these during COVID-19

10. Members Reports

- (Please supply summary in writing)

11. General Business

12. Correspondence

13. Next General Meeting

14. The Chairperson is to declare the meeting closed.

TREATMENT STRATEGIES AND TASK LIST

| Item | Status | Next Step | Action By |
|---|---|---|------------------|
| Draft Recovery Management Arrangements. | Recovery Management Arrangements requires review. | <ul style="list-style-type: none"> ➤ Draft Recovery Management Arrangements for review by LEMC 2020. ➤ Currently drafting template and working on over the next couple of months. | T.Ridley (Shire) |
| Draft Emergency Evacuation Plan. | Emergency Evacuation Plan requires review. | <ul style="list-style-type: none"> ➤ Draft Emergency Evacuation Plan for review by LEMC 2020. ➤ Currently drafting template and working on over the next couple of months. | T.Ridley (Shire) |

EVENTS PLANNED IN THE SHIRE OF MANJIMUP

| Event | Date | Notes |
|------------------------------|-------------------|-----------------------------|
| Targa South West | 22 – 24 May | ➤ CANCELLED due to COVID-19 |
| Truffle Kerfuffle (Manjimup) | 19 – 21 June 2020 | ➤ CANCELLED due to COVID-19 |