

SHIRE OF MANJIMUP LOCAL EMERGENCY MANAGEMENT COMMITTEE

The Shire of Manjimup Local Emergency Management Committee (LEMC) will be holding a General Meeting at Manjimup Emergency Services Collocation Building, at 46 Bath Street Manjimup on **Wednesday 15 March 2023 at 1.00pm.**

Apologies to Nicole Favero at nicole.favero@manjimup.wa.gov.au.



Andrew Campbell
Chief Executive Officer
24 February 2023

FUNCTIONS OF COMMITTEE

The functions of the Manjimup LEMC are as set down in Section 39 of the *Emergency Management Act 2005*:

- (a) to advise and assist the Council in ensuring that local emergency arrangements are established;
- (b) to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and
- (c) to carry out other emergency management activities as directed by the SEMC or prescribed by regulations.

AGENDA

1. Declaration of Opening of Meeting

ACKNOWLEDGEMENT OF COUNTRY

The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past, present and emerging.

2. Attendance / Apologies

3. Declaration of Financial Interest

4. LEMC Update of Distribution / Key Contact List.

- Refer to Key Contact List

5. Confirmation of minutes of the General Meeting held on Wednesday, 30 November 2023.
6. Council's Response to minutes of the General Meeting held Wednesday, 30 November 2023.

COUNCIL RESOLUTION:

MOVED: Eiby, W SECONDED: Taylor, R

29013

That Council receive and note the unconfirmed Minutes of the Local Emergency Management Committee (LEMC) Meeting held on the 30 November 2022 as shown in Attachment: 9.16.4(1).

ADOPTED BY EN BLOC RESOLUTION: 11/0

COUNCIL RESOLUTION:

MOVED: Skoss, K SECONDED: Jenkins, D

29019

That Council confirm and accept the amended *Terms of Reference* for the *Local Emergency Management Committee* as shown at Attachment: 9.16.5.(1).

CARRIED: 11/0

7. Business Arising from the Minutes
8. Correspondence
9. Treatment Strategies and Task List
10. Events (Look at monthly email to LEMC)
11. Members Reports – to include any Agency Training/Exercises
 - (Reports to be supplied in writing)
12. General Business
 - 12.1. LEMC Handbook – Draft Consultation
13. Desktop Exercise – Risk Awareness and Understanding with Command, Control and Coordination
14. Next General Meeting to be held 28 June 2023.
15. The Chairperson is to declare the meeting closed.

TREATMENT STRATEGIES AND TASK LIST

Item	Status	Next Step	Action By
LEMC Training Exercise	March 2023 Meeting	<ul style="list-style-type: none"><li data-bbox="965 212 1778 276">• Risk Awareness and Understanding with Command, Control and Coordination Exercise. <p data-bbox="965 300 1778 363">*NOTE: To look at targeting additional new members to be involved.</p>	Chris Sousa
Event Committee	March 2023 Meeting	<ul style="list-style-type: none"><li data-bbox="965 392 1778 496">• Contact the Shire Events Committee to discuss sharing their more comprehensive event calendar and for applications to go out to LEMC for comment.	Todd Ridley