



SHIRE OF
MANJIMUP

AGENDA

Local Emergency Management Committee

28 June 2023

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Notice of Meeting

Please be advised that a meeting of the Shire of Manjimup Local Emergency Management Committee will be held on Wednesday, 28 June 2023, commencing at 1.00pm.

Manjimup Emergency Services Collocation Building
46 Bath Street
Manjimup WA 6258

If you are unable to attend, please advise Nicole Favero, Ranger and Emergency Services Administration Officer.

P: 08 9771 7777
E: nicole.favero@manjimup.wa.gov.au.



Brian Robinson
Temporary Chief Executive Officer
8 June 2023

Important Matters for the Attention of Meeting Attendees:

- To ensure the proceedings are accurately recorded, this meeting may be electronically recorded in accordance with clause 6.16 of the *Shire of Manjimup's Standing Orders Local Law 2013*; and
- Any recommendations in this meeting are unable to be acted upon until such time as the recommendations are endorsed by Council, with the exception of recommendations that are of an administrative nature.

FUNCTIONS OF COMMITTEE

The functions of the Manjimup LEMC are as set down in Section 39 of the *Emergency Management Act 2005*:

- (a) to advise and assist the Council in ensuring that local emergency arrangements are established;
- (b) to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and
- (c) to carry out other emergency management activities as directed by the SEMC or prescribed by regulations.

AGENDA

1. Declaration of Opening the Meeting

Acknowledgement of Country

The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past, present and emerging.

2. Attendance / Apologies

2.1 Attendance

2.2 Apologies

3. Declaration of Financial Interest

4. LEMC – Update of Distribution / Key Contact List

5. Confirmation of minutes of the General Meeting held on Wednesday, 15 March 2023.

RECOMMENDATION/LEMC DECISION 2023/02

“That the unconfirmed minutes of the Local Emergency Management Committee Meeting held Wednesday, 15 March 2023 be confirmed as a true and correct record.”

Moved: TBA

Seconded: TBA

CARRIED: XX/0

6. Council’s Response to minutes of General Meeting held Wednesday, 15 March 2023.

COUNCIL RESOLUTION:

MOVED: Skoss, K

SECONDED: Eiby, W

29095

That Council receive the unconfirmed Minutes of the Local Emergency Management Committee (LEMC) Meeting held on the 15 March 2023 as shown in the Attachment 9.15.3(1).

ADOPTED BY EN BLOC RESOLUTION: 10/0

7. Business arising from previous Minutes

7.1 Action Task List

8. Correspondence

9. Events – General Discussion

10. Members Reports

10.1 Shire of Manjimup –Shire President

10.2 Shire of Manjimup - CEO

10.3 Shire of Manjimup - CESM

10.4 Shire of Manjimup - Recovery Coordinator

10.5 Shire of Manjimup - CBFCO

10.6 Department of Biodiversity, Conservations & Attractions

10.6 Department of Communities

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- 10.7 Department of Fire and Emergency Services
 - 10.8 Department of Primary Industries and Regional Development
 - 10.9 District Emergency Management Advisor - DFES
 - 10.10 St John Ambulance – Manjimup & Walpole
 - 10.11 WA Country Health Service – Warren & Pemberton Northcliffe
 - 10.12 WA Police – Manjimup, Pemberton & Walpole
 - 10.13 Water Corporation
 - 10.14 Western Power

11. General Business

- 11.1 **National Emergency Management Agency (NEMA)**
Sam Ramsay – Recovery Support Officer SW WA – Engagement Branch
- 11.2 **Shire of Manjimup – LEMA – Local Animal Welfare Plan 2023-2028**
Presentation by Senior Ranger, if goes through need to amend Page 39 of LEMA.

RECOMMENDATION/LEMC DECISION 2023/03

"That Council endorse the *Shire of Manjimup - LEMA - Local Animal Welfare Plan 2023-2028.*"

Moved: TBA

Seconded: TBA

CARRIED: XX/0

- 11.3 **LEMC Annual Survey – Draft**
Agencies to review draft and provide feedback.
- 11.4 **Manjimup Aerodrome Emergency Desktop Exercise**
Exercise is noted only and to be run at the conclusion of today's meeting.

12. Next General Meeting to be held 13 December 2023.

13. Declaration of Close of Meeting –

(Following the meeting will be the Manjimup Aerodrome Emergency Desktop Exercise)

Local Emergency Management Committee Meeting Agenda: 28 June 2023

7. Business Arising from Minutes

7.1 Action Task List

Action & Meeting Date	Item	Update	Status	Actioning Officer
03/23 15/03/2023	Sam Ramsey – Recovery support Officer SW WA – Engagement Branch National Emergency Management Agency	15/03/2023: Todd Ridley to invite Sam to June Meeting for introduction of National Emergency Management Agency. 28/06/2023: Attending today’s meeting in General Business 11.1 item now completed.	Completed	Todd Ridley