



SHIRE OF
MANJIMUP

AGENDA

Local Emergency Management Committee

17 July 2024

Notice of Meeting

Please be advised that a meeting of the Shire of Manjimup Local Emergency Management Committee (LEMC) will be held on Wednesday 17 July 2024, commencing at 1.00pm.

Shire of Manjimup - JC Rose Meeting Room
Rose Street
Manjimup WA 6258

If you are unable to attend, please advise Nicole Favero, Ranger and Emergency Services Administration Officer.

P: 08 9771 7777
E: nicole.favero@manjimup.wa.gov.au



Benjamin (Ben) Rose
Chief Executive Officer
25 June 2024

Important Matters for the Attention of Meeting Attendees:

- To ensure the proceedings are accurately recorded, this meeting may be electronically recorded in accordance with clause 6.16 of the *Shire of Manjimup's Standing Orders Local Law 2013*; and
- Any recommendations in this meeting are unable to be acted upon until such time as the recommendations are endorsed by Council, with the exception of recommendations that are of an administrative nature.

FUNCTIONS OF COMMITTEE

The functions of the Manjimup LEMC are as set down in Section 39 of the *Emergency Management Act 2005*:

- (a) to advise and assist the Council in ensuring that local emergency arrangements are established;
- (b) to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and
- (c) to carry out other emergency management activities as directed by the SEMC or prescribed by regulations.

AGENDA

1. Declaration of Opening the Meeting
Acknowledgement of Country
The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past, present and emerging.
2. Attendance / Apologies
3. Declaration of Financial Interest
4. LEMC – Update Terms of Reference, Membership & Contact List
5. Confirmation of Minutes of the General Meeting held Wednesday, 20 March 2024.
6. Council's Response to Minutes of the General Meeting held Wednesday, 20 March 2024.

COUNCIL RESOLUTION:

MOVED: Cr De Campo SECONDED: Cr Eiby
29493

That Council receive the unconfirmed Minutes of the Local Emergency Management Committee Meeting held Wednesday, 20 March 2024 as shown in Attachment 9.16.1 (1).

ADOPTED BY EN BLOC RESOLUTION: 9/0

COUNCIL RESOLUTION

MOVED: Cr Eiby SECONDED: Cr Darin
29508

That Council confirm and accept the amendments to Appointments and additional membership of the Local Emergency Management Committee Terms of Reference 2023-2025 for the two year period that commenced 22 October 2023 as follows:

1. Main Roads WA as an additional non-voting membership, representatives being Bruce Hancock and Anthony Willetts; and
2. Department of Communities new nominations of Renee Flaxman to the position of LEMC Delegate and Mark Schorer as Proxy; and
3. Warren Health Service nominations of Claudia Tschopp as Proxy A and Sharon Johnson as Proxy B.

CARRIED: 9/0

7. Business arising from previous Minutes
7.1 Action Task List
8. Correspondence
9. Events – General Discussion
10. Members Reports
10.1 Shire of Manjimup – Shire President

- 10.2 Shire of Manjimup – Chief Executive Officer
 - 10.3 Shire of Manjimup – Community Emergency Services Manager
 - 10.4 Shire of Manjimup - Recovery Coordinator
 - 10.5 Shire of Manjimup – Chief Bush Fire Control Officer
 - 10.6 Department of Biodiversity, Conservations & Attractions
 - 10.7 Department of Communities
 - 10.8 Department of Fire and Emergency Services
 - 10.9 Department of Primary Industries and Regional Development
 - 10.10 District Emergency Management Advisor - DFES
 - 10.11 Main Roads WA
 - 10.12 St John Ambulance – Manjimup & Walpole
 - 10.13 WA Country Health Service – Warren & Pemberton Northcliffe
 - 10.14 WA Police – Manjimup, Pemberton & Walpole
 - 10.15 Water Corporation
 - 10.16 Western Power
11. General Business
12. Next General Meeting date 13 November 2024.
13. Declaration of Close of Meeting.

RECOMMENDATION/LEMC DECISION 2024/XX

"That the unconfirmed Minutes of the Local Emergency Management Committee Meeting held Wednesday, 20 March 2024 be confirmed as a true and correct record."

Moved: TBA

Seconded: TBA

CARRIED: XX/0

7. Business Arising from Minutes

7.1 Action Task List

Action & Meeting Date	Item	Update	Status	Actioning Officer
01/24 20/03/2024	Telco Report on Issues for SWALGA	<p>20/03/2024: Shire of Manjimup LEMC Administration to liaise with other Shire's and prepare a report with recommendation for the next LEMC meeting on the Telco issues that can be put forward and presented at SWALGA</p> <p>17/07/2024: CESH to present on Report compiled.</p>	In Progress	Todd Ridley