



SHIRE OF
MANJIMUP

AGENDA

Local Emergency Management Committee

20 March 2024

Notice of Meeting

Please be advised that a meeting of the Shire of Manjimup Local Emergency Management Committee will be held on Wednesday, 20 March 2024, commencing at 1.00pm.

Manjimup Emergency Services Collocation Building
46 Bath Street
Manjimup WA 6258

If you are unable to attend, please advise Nicole Favero, Ranger and Emergency Services Administration Officer.

P: 08 9771 7777

E: nicole.favero@manjimup.wa.gov.au



Ben Rose

Chief Executive Officer

28 February 2024

Important Matters for the Attention of Meeting Attendees:

- To ensure the proceedings are accurately recorded, this meeting may be electronically recorded in accordance with clause 6.16 of the *Shire of Manjimup's Standing Orders Local Law 2013*; and
- Any recommendations in this meeting are unable to be acted upon until such time as the recommendations are endorsed by Council, with the exception of recommendations that are of an administrative nature.

FUNCTIONS OF COMMITTEE

The functions of the Manjimup LEMC are as set down in Section 39 of the *Emergency Management Act 2005*:

- (a) to advise and assist the Council in ensuring that local emergency arrangements are established;
- (b) to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and
- (c) to carry out other emergency management activities as directed by the SEMC or prescribed by regulations.

AGENDA

1. Declaration of Opening the Meeting

Acknowledgement of Country

The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past, present and emerging.

2. Attendance / Apologies

2.1 Attendance

2.2 Apologies

3. Declaration of Financial Interest

4. LEMC – Update Terms of Reference, Membership & Contact List

5. Confirmation of Minutes of the General Meeting held Wednesday, 28 June 2023 and the Informal Notes of Meeting held Wednesday, 13 December 2023.

RECOMMENDATION/LEMC DECISION 2024/01

"That the unconfirmed Minutes of the Local Emergency Management Committee Meeting held Wednesday, 28 June 2023 and the Informal Notes of the Meeting held Wednesday, 13 December 2023 be confirmed as a true and correct record."

Moved: TBA

Seconded: TBA

CARRIED: XX/0

6. Council's Response to Informal Notes of Meeting held Wednesday, 13 December 2023.

COUNCIL RESOLUTION:

MOVED: Eiby, W SECONDED: Winfield,

C 29416

That Council receive the Informal Notes of the Local Emergency Management Committee (LEMC) Meeting held on 13 December 2023 as shown in the attached. Attachment: 9.16.2(1).

ADOPTED BY EN BLOC RESOLUTION: 9/0

7. Business arising from previous Minutes

7.1 Action Task List

8. Correspondence

9. Events – General Discussion

10. Members Reports

10.1 Shire of Manjimup –Shire President

10.2 Shire of Manjimup – Chief Executive Officer

10.3 Shire of Manjimup – Community Emergency Services Manager

10.4 Shire of Manjimup - Recovery Coordinator

10.5 Shire of Manjimup – Chief Bush Fire Control Officer

10.6 Department of Biodiversity, Conservations & Attractions

10.7 Department of Communities

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- 10.8 Department of Fire and Emergency Services**
- 10.9 Department of Primary Industries and Regional Development**
- 10.10 District Emergency Management Advisor - DFES**
- 10.11 St John Ambulance – Manjimup & Walpole**
- 10.12 WA Country Health Service – Warren & Pemberton Northcliffe**
- 10.13 WA Police – Manjimup, Pemberton & Walpole**
- 10.14 Water Corporation**
- 10.15 Western Power**
- 11. General Business**
 - 11.1 Main Roads – Overview on Organisation & Request for LEMC Membership.**
 - 11.2 Department of Communities – Member Resignation & New Delegate Nomination.**
- 12. Next General Meeting date to be advised.**
- 13. Declaration of Close of Meeting.**

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7. Business Arising from Minutes

7.1 Action Task List

| Action & Meeting Date | Item | Update | Status | Actioning Officer |
|-----------------------|--|------------------------------|--------|-------------------|
| 07/23 13/12/2023 | Local Emergency Management Arrangements - Review | LEMAs to be reviewed in 2024 | | Todd Ridley |

