



LOCAL EMERGENCY MANAGEMENT COMMITTEE

Terms of Reference

Advisory Committee

(Established under the *Emergency Management Act 2005* and the *Local Government Act 1995*)

Members:

Voting Members as detailed below (Total 14)

Shire of Manjimup - Shire President
Shire of Manjimup - Deputy Shire President (Proxy for President)
Shire of Manjimup - Chief Executive Officer
Shire of Manjimup - Community Emergency Services Manager
Chief Bush Fire Control Officer
Deputy Chief Bush Fire Control Officer (Proxy for Chief)
Department of Primary Industries & Regional Development
Department of Primary Industries & Regional Development (Proxy)
Department of Communities
Department of Communities (Proxy)
Department of Fire and Emergency Services
Department of Fire and Emergency Services (proxy)
Department of Biodiversity, Conservation & Attractions
Department of Biodiversity, Conservation & Attractions (Proxy)
WA Police Service – Manjimup
WA Police Service - Pemberton
WA Police Service - Walpole
Warren Health Services
Warren Health Services (Proxy)
Pemberton Northcliffe Health Services
Pemberton Northcliffe Health Services (Proxy)
St John Ambulance – Manjimup (Community Paramedic)
St John Ambulance – Manjimup (Proxy)

Non-Voting Representatives (6) from:

DEMC / SEMC
Manjimup Shire – Recovery Coordinator
St John Ambulance Walpole Chair
St John Ambulance Walpole (Community Paramedic)
Water Corporation
Western Power
Main Roads

Proxies:

As shown above under Voting Members

Quorum:

At least 8 Voting Members

Term of Appointment:

To 18 October 2025

Officer Responsible:

Community Emergency Services Manager

Meetings:

3 Meetings per year. (The Chairman or Shire Chief Executive Officer may call supplementary meetings when required).

Reporting:

Direct to Council and South West Region DEMC

Delegated Power:

Emergency Management Act 2005 and Local Government Act 1995.

Area of Operation:

Shire of Manjimup

FUNCTIONS OF COMMITTEE

The functions of the Manjimup LEMC are as set down in Section 39 of the *Emergency Management Act 2005*:

- (a) to advise and assist the Council in ensuring that local emergency arrangements are established; and
- (b) to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and
- (c) to carry out other emergency management activities as directed by the SEMC or prescribed by regulations.

COMMITTEE MEMBERS 2023 – 2025 v2 – (Reviewed 20.03.24)

Member – Voting	Organisation	Member - Proxy
Cr Donelle Buegge	Shire of Manjimup - Shire President	Cr Steve Miolin
Ben Rose	Shire of Manjimup – Chief Executive Officer	NA
Todd Ridley	Shire of Manjimup - Community Emergency Services Manager	NA
Remo Pessotto	Chief Bush Fire Control Officer	Brad Wren
Ian Guthridge	Department of Primary Industries & Regional Development	Graham Blincow
Renee Flaxman	Department of Communities	Mark Schorer
Chris Sousa	Department of Fire and Emergency Services	Nathan Hall
Tim Foley	Department of Biodiversity, Conservation & Attractions	Jeffrey Bennett
Jayden Lowe	WA Police Service - Manjimup	NA
Steve Page	WA Police Service – Walpole	NA
Ross Bartley	WA Police Service - Pemberton	NA
Justine Kelly	Warren Health Services	Claudia Tschopp or Sharon Johnson
Paige Weaver	Pemberton Northcliffe Health Services	Kathy Smith
Gary Willcox	St John Ambulance Manjimup	Darryl Church

Non Voting	Organisation
Erin Hutchins	DEMC / SEMC
Bruce Hancock	Main Roads WA
Anthony Willetts	Main Roads WA
Gail Ipsen Cutts	Shire of Manjimup – Recovery Coordinator
Ivan Woodhams	St John Ambulance Walpole Chair
David Rae	St John Ambulance Walpole (Community Paramedic SW Great Southern)
Mel Robertson	Water Corporation
Colin Jones	Western Power