



**SHIRE OF MANJIMUP  
MANJIMUP TOWN CENTRE  
REVITALISATION COMMITTEE**

Minutes of the Manjimup Townscape Committee Meeting held at the Shire Offices (JC Rose Room), Wednesday, 11 October 2023.

**1. Declaration of Opening of Meeting:**

Cr Buegge opened the meeting at 4.33pm.

**2. Attendance**

Members Present:

Cr Donelle Buegge (DB)	Councillor
Michael Leers (ML)	Director Works
Evy Apeldoorn (EA)	Manager Community & Rec Services (Proxy)
Jocelyn Baister (JB)	Manager Statutory Planning (Proxy)
Mary Nixon (MN)	Community representative
David Giblett (DG)	Community representative
Philippa Gavranich (PG)	Community representative
Kaylene Roberts (KR)	Minute Taker

Apologies from Members:

Gail Ipsen Cutts (GC)	Director Community Services
Michelle Di Salvo (MD)	Community representative
Bevan Eatts (BE)	President, Manjimup Chamber of Commerce

The minutes of this meeting are being recorded.

**3. Guests:**

Nil.

**4. Presentations:**

Nil.

**5. Disclosure of Interest:**

Mary Nixon owns a business on Giblett Street; and  
Cr Donelle Buegge is on the Chamber of Commerce.

**6. Council Decisions on Previous Recommendations**

-Council resolve to note the minutes of the meeting held on 27 September 2022.

## 7. Previous Minutes

**Moved: Michael Leers                      Seconded: David Giblett**

**That the previous unconfirmed minutes of the Manjimup Town Centre Revitalisation Committee Meeting held on 27 September 2022 be adopted as a true and correct record.**

**Carried 7/0**

## 8. Standing Items

### 8.1 Developing Age Friendly Community

Extensive footpath slab replacement works on Ipsen Street is all but complete.

Bath Street replacement of slab footpath occurring next and will be on the Parish side from Lock Street to Mount Street.

Section on Blechynden Street between the round-about and Clarke/Muir Streets slabs to be removed and new footpath prior to end of year.

Even though the footpaths are not shared use footpaths, they will have kerb ramps/pram ramps that will meet the Australian Standards.

Brief discussion was held on the five vacant social housing houses in town and that the two on Arnott Street have been refurbished as well as housing in the Cherry Glades.

We could potentially look at putting the committee meetings on Antenno and not just the website.

PG – use Café Bytes for information as well.

**Moved: Mary Nixon                      Seconded: Jocelyn Baister**

**That we encourage the Shire to better promote Committee Meetings using electronic/social media.**

**Carried 7/0**

PG – how do we go about letting new comers coming into the town of what is happening and what committees are available.

DG – maybe upto the Real Estate people to give out information or can contact the Shire's Front Officer for any information.

### 8.2 Action Sheet

- MN – query on water tank - DDR was going to get costings or take to Council, has this been undertaken?

DB – money that was for Townscape went to Northcliffe for their 100 year celebrations - \$150k.

DG stated that there is a concept plan and ML stated that this was part of the 2018 Town Centre scope of works. Design is still around.

MN – people think it is a good idea but who would be responsible for the cleanup of rubbish etc.

ML – discussed heritage park and linear path using Crime Prevention through Environmental Design, CCTV and Shire do prosecute or infringe which often deters offenders.

Discussion was held on the Terms of Reference and committee members.

EA - Many of the Committee's and members may be rolled over after the 24 October Council meeting.

Any vacancies for the committee's will be advertised.

Need to contact MDS as she has not attended three consecutive meetings to see if she is still interested.

Look at maybe having a representative from the Visitor Centre.

DB – Murals – what is happening with them.

Mural at Gatsby's got approved but never went through with it.

Murals were brought up during the workshop with the locations being back of the Woolworths store, CBD locations and the Farmers Markets Roof.

#### **9. Matters arising from Previous Minutes**

Matters arising were discussed above.

#### **10. New Business**

##### **10.1 Town Team Movement Conference**

The annual Town Team Movement Conference is being held in Joondalup on 27/28 October being a two day event and this is a free event.

Could use Shire's Town Team Movement money.

6<sup>th</sup> Annual Event.

The theme is Lets Make It Happen.

There will be a series of seminars / workshops over the course of the two days.

MN – should we look at the younger generation to be involved as part of the succession process.

Discussion was held on who should attend the event.

JB – do we need a youth representative on this committee?

Budget should be used for elected members and committee members.

JB – No-one from the committee is available to attend.

DB may be in Perth that weekend and would like to attend. JB to ask Rudo to organise tickets for the event.

##### **10.2 Christmas Tree**

DB – the Christmas tree will be going up this year. Still sorting out a few things ie – someone to up the tree up.

Traffic management plan in with DWS.

DB to talk to EA re insurance - \$1500 discounted for contractors.

Have the Community Op-shops on board and other businesses for funding.

#### **11. General Business**

Nil.

#### **12. Next Meeting:**

Due to held November 2023.

#### **13. Meeting Closure:**

There being no further business, the Chair declared the meeting closed at 5.15pm.

**ACTION SHEET**  
**MANJIMUP TOWN ACTIVATION ADVISORY COMMITTEE**

MATTERS ARISING FROM PREVIOUS MINUTES	STATUS	OFFICER	ACTION
Terms of Reference		DDR	Complete Add Visitor Centre Rep to Terms of Reference; May have two vacancies. EA stated that the terms of reference may change after the next Council meeting.
Change of Name for Committee	Complete	DDR	Complete
Chamber of Commerce Representative	Ongoing Bevan Eatts has been accepted as the Member	CR	Complete May need to be added to the Terms of Reference
Advertising of Community Representatives – A member of the Visitor Centre	See CEO	DDR	Ongoing Special Council meeting 24 October discussing all of the Shire's Committees. Many of the Committee's being rolled over and any vacancies will be advertised
Shire officers to look at possible Mural locations	Ongoing	Shire officers	Ongoing

within the town and Space Activation				Workshop identified CBD locations, Farmers Market Roof and the back of the Woolworths stores.
Look at installing a Windbreak to the undercover area on Brockman Street	Ongoing		DDR	Ongoing
Invite to CC, SFFC, Visitor Centre & Events Officer to next meeting	Ongoing	DDR to examine options	DDR	Ongoing Shire has an Events Liaison Officer
Interpretive Water Tank in Coronation Park	Ongoing	Open invitation should they have events happening	DDR	Ongoing Money from the Town Activation Advisory - \$150,000 went to the NTAAC for the 100 year celebration. Scope of works, design concept as part of Town Centre works in 2018 – DDR has the design.
Invitations to be sent out for Workshop to be held on 19 October, to the following:	Ongoing		DDR	Completed

<p>Lions, Rotary, Cherry Festival Committee, Southern Forest Food Council, Chamber of Commerce, Julia Sykes, Youth Group, Visitor Centre, Arts Groups, Gatsbys</p>			
<p>Promote Meetings electronic/social media.</p>	<p>Ongoing</p>	<p>DDR</p>	<p>Ongoing</p>