

**SHIRE OF MANJIMUP
PEMBERTON TOWN ACTIVATION COMMITTEE**



Minutes from the meeting of Pemberton Town Activation Committee held at Charlie's Meeting room at the Pemberton Hotel on Tuesday, 15 March 2022.

1. DECLARATION OF OPENING OF MEETING & ANNOUNCEMENTS

Cr Ventris declared the meeting open at 12.35pm.

2. ATTENDANCE

Members Present

Cr Murray Ventris	Councillor
Cr Ken Lawrence	Councillor
Michael Leers	Director Works and Services
Brian Robinson	Director Development and Regulation
Gail Ipsen Cutts	Director Community Services
Mitchell Godden	Community Representative
Kathy Barrett – Lennard	Community Representative
Sarah Alexander	Events Administration Officer
Yvonne Ganfield	Minute Taker

3. APOLOGIES

Ardal Nigg	Community Representative
Joel Lawrence	Community Representative
Jill Baker	Pemberton Arts Group Representative

4. GUESTS

Nil

5. DISCLOSURE OF INTERESTS

Members are advised to nominate possible financial interest.

6. DECISIONS BY COUNCIL ON COMMITTEE RECOMMENDATIONS

The committee was advised that the minutes of the last meeting were received and noted by Council in accordance with the following resolution:

**MOVED: Lawrence, K SECONDED: Ventris, M
28674**

That Council;

- 1. Receive the unconfirmed minutes of the Pemberton Town Activation Committee meeting held on 24 November 2021 as attached: 9.16.5(1);**
- 2. Note the election of Councillor Murray Ventris as Chairperson of the Pemberton Town Activation Committee; and**
- 3. Amend the Terms of Reference for the Pemberton Town Activation Committee as per Attachment: 9.16.5(2)** **CARRIED: 10/0**

7. Confirmation of Minutes of Meeting held on 24 November 2021

MOVED: Lawrence K SECONDED: Barrett-Lennard, K

“That the Minutes of the meeting of the Pemberton Town Activation Committee held on 24 November 2021 be adopted as a true record of proceedings.”

CARRIED: 7/0

8. MATTERS ARISING FROM PREVIOUS MINUTES

8.1 Results from PTAC Workshop.

Michael Leers updated committee actions to date for the outcomes from the PTAC workshop in December 2020.

Results from Workshop	Timeframe	Priority	Actions to date
Creation of car park strategy including audit for Pemberton	6 months	1	Car Park Strategy is prepared and will be reviewed at the next Committee meeting.
Re-design and construct 'Hotel' car park	6-12 months construction	1	Back filling taking place. Picnic Setting Cover has been ordered
New Toilet Block	6 months	1	Tiling will be carried out in next two weeks. Delay with Western Power.
Ampol Service Station Crossover Northern Entrance			Consultation to be done with owner
Art Trail	Ongoing		Concept plan now at the next level.

8.2 Update on Repairs to Entry Statement

Done.

8.3 The Paul Fontanini Art Sculpture location update

Footing to be constructed this week. Funding for installation will come from park budget. Shire staff to maintain communication between Pemberley of Pemberton and Mr Fontanini.

8.4 40km/hr speed zoning

Suggestion made to have Radar Speed Sign put on Brockman Street, during school holidays.

8.5 Pemberton Cycle Association

Request for bike racks in Pemberton. Shire staff to investigate previous plans made for the racks and outcomes.

8.6 Old School Site

This item is still ongoing with Shire officers and related parties regarding the Old School Site.

8.7 Light Industrial Area

Ongoing - Town Planning Strategy Plan.

8.8 Masterplan for Bike Trails

DBCA are currently carrying out a business plan in relation to a Master Plan for bike trails, and this is ongoing. Shire officers are communicating with Pemberton Cycle Association (PCA) regarding warning signs on road reserves along Trails for Golf Links, Swimming Pool and Pump Hill Roads. Bollards to be installed along Swimming Pool Road to help distinguish as to what is the trail and actual road.

9 PRESENTATIONS

Nil.

10 NEW BUSINESS

10.1 Training Module available committee members free 12 minute introduction available <https://www.placemaking.education/p/courses>
There is a fee for service module (paid by the Shire) that can be available to two Committee members. This training helps turning urban areas into areas for community use. Kathy Barrett-Lennard and Mitchell Godden volunteered to participate in the course, before the end of the financial year as funding is available from the Council 2021/22 Budget.

COMMITTEE RECOMMENDATION:

“That Mitchell Godden be supported for Placemaking training and other courses as they become available, for the benefit of the Pemberton Town Activation Committee.”

Moved: Robinson, B

Seconded: Ipsen Cutts, G

10.2 Emerge Associates are preparing the draft concept plan for the Brockman Street Park/Playground to be presented to the Committee and further consultation with the Community.

10.3 Site Plan – Pemberton Hotel Footpath was presented to the Committee, with costing of \$32,000 which includes removal and laying of concrete footpath. Coloured concrete would be an extra \$2,000.

Cr Ventris suggested that the plan extend another 24.4m from the Hotel to the front of the businesses at 68 Brockman Street. Committee members inspected the extra area requested.

COMMITTEE RECOMMENDATION:

“That the Committee approved the removal of existing footpath and to be replaced with non-coloured (grey) concrete, for Pemberton Hotel/Brockman Street footpath.”

MOVED: B Robinson

SECONDED Cr Ventris

CARRIED 5/2

FOR

**Cr Ventris, Cr Lawrence, Leers M,
Robinson B, Ipsen Cutts, G,**

AGAINST

Barrett-Lennard K, Godden M

10 **NEXT MEETING** - Tuesday 14 June 2022 @ 12.30pm

11 MEETING CLOSURE

1.20pm