

**SHIRE OF MANJIMUP  
PEMBERTON TOWN ACTIVATION ADVISORY COMMITTEE**



Minutes from the meeting of Pemberton Town Activation Advisory Committee held at Pemberton Hotel in the Charlie's Meeting Room on Tuesday 12 September 2023.

**1. DECLARATION OF OPENING OF MEETING & ANNOUNCEMENTS**

Cr Lawrence declared the meeting open at 12.30pm.

**2. ATTENDANCE**

Members Present

Cr Ken Lawrence	Councillor
Michael Leers	Director Works and Services
Evy Apeldoorn	Proxy for Director Community Services
Jill Baker	Pemberton Arts Group Representative
Leanne Rowe	Community Representative
Debra Mack	Community Representative
Nicole Chapman	Minute Taker

**ABSENT**

Gail Ipsen Cutts	Director Community Services
Ardal Nigg	Community Representative
Joel Lawrence	Community Representative
Mitchell Goddin	Community Representative

**3. APOLOGIES**

Cr Murray Ventris	Councillor
Brian Robinson	Director Development and Regulation

**4. GUESTS**

Peter Krispyn	Manager of Building Services/Project Manager
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**5. DISCLOSURE OF INTERESTS**

Nil.

**6. ADOPTION OF PREVIOUS MINUTES**

**Recommendation**

*“That the Minutes of the meeting of the Pemberton Town Activation Committee held on 7 February 2023 to be adopted as a true record of proceedings.”*

**MOVED: Cr Ken Lawrence**

**SECONDED: Jill Baker**

**CARRIED 4/0  
with 2 abstaining**

## 7. DECISIONS BY COUNCIL ON COMMITTEE RECOMMENDATIONS

**MOVED: Lawrence, K  
29060**

**SECONDED: Ventris, M**

**That Council:**

- 1. Receive the unconfirmed minutes of the Pemberton Town Activation Committee meeting held on 7 February 2023 as attached: 9.16.2(1);**
- 2. Consider approving funds for Stage 1 of the Pemberton Town Park Masterplan as part of Council's 2023/24 budget deliberations.**

**CARRIED: 11/0**

## 8. MATTERS ARISING FROM PREVIOUS MINUTES

### 8.1 Actions from PTAC Workshop.

<b>Results from Workshop</b>	<b>Timeframe</b>	<b>Priority</b>	<b>Actions to date</b>
Investigate possibility of "Ampol Service Station" relinquishing one cross over	3-6 months	2	Research into property title and options with cross overs
Creation of car park strategy including audit for Pemberton	6 months	1	Car Park Strategy presented to Committee -
Re-design and construct 'Hotel' car park	6-12 months construction	1	Completed
New Toilet Block	6 months	1	Waiting on Western Power
Art Trail	Ongoing		PAG To consider what markers for trails.

- Investigate the possibility of 'Ampol Service Station' relinquishing one Crossover. Would require realigning all parking bays, linemarking, kerbing, removal of existing crossover, traffic management and Mainroads approval. However, would only provide a temporary solution and cause issues if the property was sold.

#### **RECOMMENDATION**

**That the Pemberton Town Activation Advisory Committee request the Shire not to proceed with request for further investigation into the possible relinquishing of one of the cross overs at Lot 23, the old Ampol Service Station.**

**MOVED: Michael Leers    SECONDED: Cr Ken Lawrence    CARRIED 6/0**

- Carparking layout – Formalised linemarking for carparking bays, is likely to decrease available parking in and around Pemberton.

#### **RECOMMENDATION**

**That the Pemberton Town Activation Advisory Committee request the Shire not to proceed with formal linemarking on street adjacent the mainstreet.**

**MOVED: Leanne Rowe    SECONDED: Cr Ken Lawrence    CARRIED 6/0**

- New toilet block – Completed waiting on Western Power and sealing of car park to be completed soon.
- Zoning – Investigate land use and zoning options for Lots 200 and Lots 201 between Club Road and Swimming Pool Road  
Lot 200 – Aged accommodation and Lot 201 – Sotico

## **8.2 Mural Walls in Pemberton**

- West wall of Fox Butchers
- East walls of the “Hub” both Art wall and H&H wall
- West wall of the toilet block
- East wall of the basketball courts at the club rooms
- Front face of the RSL Library building
- Rammed earth vertical wall, left of stairwell at Pemberton Hotel.

A budget for the murals was not included in the Council approved Annual Budget for 2023/24. Costings still waiting to be obtained by the Arts Group. Evy Apeldoorn, Proxy for Director Community Services suggested that the Arts Group start preparing grant applications now for new grants that open in February 2024.

## **8.3 Road Infrastructure Advisory Committee (RIAC) Funding**

Unallocated funds from Round 3 Funding which have been allocated to the following two projects, has been approved by the Federal Government.

- \$20,000 Speed Indicator Devices – have been installed on Brockman Street - **completed**
- \$60,000 Replacement Brockman Street footpath and new section from Pemberton Mill Hall to Club Road - **completed**

## **8.4 Brockman Street Park Masterplan**

- The Brockman Street Park Masterplan– New playground design, Stage 1 completed. Adopted by Council pending available funding.

## **9. PRESENTATIONS**

### **9.1 Concept Plans Linemarking**

See above at 8.1

### **9.2 Bike holder designs**

See below 10.1

## **10. NEW BUSINESS**

- 10.1** Bike parking request – long term evolving plan

### **RECOMMENDATION**

**That the Pemberton Town Activation Advisory Committee approve the Shire to install ‘Cycla Pole-mounted retrofit’ bike holders with a minimum of four to existing poles near the park opposite Brockman Street.**

**MOVED: Michael Leers**

**SECONDED: Debra Mack**

**CARRIED 6/0**

**9 NEXT MEETING – to be advised**

**10 MEETING CLOSURE: 1.25pm**