

**SHIRE OF MANJIMUP  
PEMBERTON TOWN ACTIVATION ADVISORY COMMITTEE**



Minutes from the meeting of Pemberton Town Activation Advisory Committee held at Pemberton Library Hub, in the RSL Board Room on Tuesday 9 April 2024.

SHIRE OF  
**MANJIMUP**

**1. DECLARATION OF OPENING OF MEETING & ANNOUNCEMENTS**

Cr Murray Ventris declared the meeting open at 12.31pm with the Shire of Manjimup respectfully acknowledging the Noongar people as the Traditional Custodians of the lands in which we work throughout the region, and we pay our respects to their Elders past and present.

**2. ATTENDANCE**

Members Present

Cr Murray Ventris  
Michael Leers  
Gail Ipsen Cutts  
Leanne Rowe  
Debra Mack  
Jill Baker  
Nicole Chapman

Elected Member  
Director Works and Services  
Director Community Services  
Community Representative  
Community Representative  
Pemberton Arts Group Representative  
Minute Taker

**ABSENT**

Joel Lawrence  
Jason Giadresco  
Donelle Buegge

Community Representative  
Acting Director Development and Regulation  
Shire President

**3. APOLOGIES**

Ardal Nigg  
Jocelyn Baister  
Mitchell Goddin

Community Representative  
Proxy Director Development & Regulation  
Community Representative

**4. GUESTS**

Nil.

**5. DISCLOSURE OF INTERESTS**

Nil.

## 6. DECISIONS BY COUNCIL ON COMMITTEE RECOMMENDATIONS

### COUNCIL RESOLUTION:

**MOVED: Miolin, S**

**SECONDED: Ventris, M**

**29428**

**That Council:**

1. Receive and note the unconfirmed minutes of the Pemberton Town Activation Committee Advisory Committee meeting held on 5 December 2023 as attached 9.16.3(1);
2. Note the Committee's election of Councillor Murray Ventris as the Chairperson; and
3. Amend the Pemberton Town Activation Committee Advisory Committee Terms of Reference as shown in attachment 9.16.3(2).

Cr Murray Ventris	Elected Member
Donelle Buegge	Shire President
Michael Leers	Director Works & Services
Spencer Roberts	Manager Parks & Gardens (Proxy)
Vacant	Director Development & Regulation
Jocelyn Baister	Manager Planning Services (Proxy)
Gail Ipsen Cutts	Director Community Services
Evy Apeldoorn	Manager Community & Recreation Services (Proxy)
Jill Baker	Pemberton Arts Group Representative
Ardal Nigg	Community Representative
Mitchell Goddin	Community Representative
Joel Lawrence	Community Representative
Debra Mack	Community Representative
Leanne Rowe	Community Representative

**CARRIED: 9/0**

## 7. ADOPTION OF PREVIOUS MINUTES

### 7.1 Recommendation

*"That the Minutes of the meeting of the Pemberton Town Activation Advisory Committee held on 5 December 2023 to be adopted as a true record of proceedings."*

**MOVED: Leanne Rowe**

**SECONDED: Michael Leers**

**CARRIED: 6/0**

## **8. MATTERS ARISING FROM PREVIOUS MINUTES**

### **8.1 Bike Holders**

Quotes in progress. Original manufactures superseded the product, quotes to manufacture by locals are being sourced.

### **8.2 Mural Walls in Pemberton**

- West wall of Fox Butchers
- East walls of the “Hub” both Art wall and H&H wall
- West wall of the toilet block
- East wall of the basketball courts at the club rooms (colorbond being replaced)

A budget for the murals was not included in the Council approved Annual Budget for 2023/24. Costings still waiting to be obtained by the Arts Group. Jill Baker advised no actions have been taken by the Pemberton Arts Group and they won't be included in the Council budget for 2024/25.

Michael Leers advised that Council consent is needed for murals on Shire Lease buildings. Mural policy to be developed and approved by Council.

### **8.3 Old Pemberton School Site**

Council agenda item 9.2.1 for Council meeting to be held 11 April 2024. The Management Order now expires 30 April 2024. This agenda item is for Council to consider proposed subdivision of the former school building site and the park into two separate reserves and the tenure options for each. See Council agenda for details.

Debra Mack advised that DPLH are visiting the site on 16 April 2024, and they would discuss the possibility of the proposed subdivision.

### **8.4 Brockman Street Park Masterplan**

The Brockman Street Park Masterplan– New playground design, Stage 1 completed. Adopted by Council pending available funding. \$68,000 - \$70,000 available in the current budget. No suitable grants are currently available; however, due to continued Committee support, the Shire will keep pursuing grants that become available. Gail Ipsen Cutts to investigate Lotterywest Grants.

## **RECOMMENDATION**

**That Council consider Stage 1 of the Playground to be included as part of the 2024/25 budget.**

**MOVED: Cr Murray Ventris**

**SECONDED: Jill Baker**

**CARRIED: 6/0**

## **9. PRESENTATIONS**

Nil

## **10. NEW BUSINESS**

### **10.1 Terms of Reference**

Manager of Parks and Gardens position currently vacant.

### **MOTION**

**Amend the Terms of Reference to show Manager Parks and Gardens as vacant.**

**MOVED: Michael Leers**

**SECONDED: Debra Mack**

**CARRIED: 6/0**

### **10.2 Public Waste Bins**

Council discontinued the holiday skip bin service in May 2022. Extra public street bins and increased emptying during peak periods has resulted in a positive outcome. Only one public waste bin was reported to be overflowing during the Easter period, which was attended to promptly.

### **10.3 Irrigation Pemberton Park**

Community concern regarding the dryness of lawn and garden areas near the new artwork in Pemberton Park. Michael Leers advised that there is currently an issue with water pressure and flow and the Shire is working to resolve these issues.

### **10.4 Street Trees**

Michael Leers advised that community members have requested street trees to be planted in Pemberton. Committee members to consider the areas of planting and discuss further at the next meeting.

**11. NEXT MEETING – Tuesday 8 October 2024 at 12.30 pm**

**12. MEETING CLOSURE: 1.35 pm**