

F22015915



NOTICE OF MEETING

Notice is given that an informal meeting of the Sustainability Advisory Committee will be held at the JC Rose Room on Wednesday, 27 November 2024 commencing at 5.00pm.

Please send apologies to Ann Bentley by phone 9771 7746 or by Email to ann.bentley@manjimup.wa.gov.au

**Benjamin (Ben) Rose
CHIEF EXECUTIVE OFFICER
12 November 2024**

The Committees Function is to:

1. Identification of opportunities for activation of sustainability practices in the Shire of Manjimup;
2. Liaison with other relevant community groups and/or service agencies over potential sustainability projects;
3. Communicate and inform the local community about activities of the Committee;
4. To provide advice to Council on the development, management, and promotion of sustainability practices in the Shire of Manjimup;
5. To make recommendations to Council in regard to matters that will improve sustainability in the Shire of Manjimup for the benefit of the broader community; and
6. To provide advice on trends in sustainability (e.g., technologies, government policy).

AGENDA

1. DECLARATION OF OPENING MEETING

2. Acknowledgement of Country

The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past, present and emerging.

3. ATTENDANCE / APOLOGIES

4. DISCLOSURE OF INTERESTS

5. ACCEPTANCE OF PREVIOUS MINUTES

6. BUSINESS ARISING FROM PREVIOUS MINUTES

- Action table and previous minutes tabled.

7. COUNCIL DECISION ON RECOMMENDATIONS (12 SEPTEMBER 2024)

That Council:

1. Receive and note the unconfirmed Minutes of the Sustainability Advisory Committee Meeting held 31 July 2024 as shown at Attachment: 9.16.1 (1).
2. Investigate and implement a Waste Transfer Station at Windy Harbour with a report back to Council by the 2025/26 budget allocations.
3. That Council amend the Terms of Reference to include Director Works and Services Michael Leers as a non-voting member of Sustainability Advisory Committee as attached at 9.16.1(2).

8. TERMS OF REFERENCE

The Terms of Reference has been updated to reflect the current members and the two vacant Community Member positions. Mitchell East has sent in a letter of resignation from the SAC.

9. REGIONAL SUSTAINABILITY AND ENVIRONMENT HUB

Mark Batty from Southern Forests Community Landcare will present the concept of a regional Sustainability and Environment Hub, incorporating a tertiary study hub in collaboration with Murdoch University.

10. COMMUNITY ENGAGEMENT TOPIC

Committee to choose a community engagement topic that is locally relevant and applicable to the current season.

11. DRAFT ENVIRONMENTAL SUSTAINABILITY STRATEGY (ESS) – VERSION 2

Sustainability Advisory Committee feedback on version 2 of the ESS.

12. COMMUNITY EDUCATION WORKING GROUP

(Ann Bentley, Ashleigh Collins and Cr Wendy Eiby).

13. GENERAL BUSINESS

14. NEXT MEETING

To be confirmed.

15. MEETING CLOSURE

DISTRIBUTION:

Cr Donelle Buegge, Cr Wendy Eiby, Cr Cliff Winfield, Cr Wade DeCampo, Stephen King, Clare Bailey, Rob Telford, Ian Wilson, Ashleigh Collins, Julian Sharp (Southern Forests Community Landcare), Kylie Britza (Department of Biodiversity Conservation and Attractions), Jason Giadresco, Michael Leers, Ann Bentley.

Important Matters for the Attention of Meeting Attendees:

- To ensure the proceedings are accurately recorded, this meeting may be electronically recorded in accordance with clause 6.16 of the Shire of Manjimup's Standing Orders Local Law 2013; and
- Any recommendations in this meeting are unable to be acted upon until such time as the recommendations are endorsed by Council, with the exception of recommendations that are of an administrative nature.

**SUSTAINABILITY ADVISORY COMMITTEE (SAC)
ACTION SHEET**

MEETING DATE	ACTION	STATUS
22.11.23	Members to bring practical big and small ideas to SAC. Having regard to existing Shire priorities and meets financial obligations.	Ongoing.
15.05.24	Advertising of vacant membership on the SAC.	In progress.
31.07.24	Community Education Working Group (Ann Bentley, Ashleigh Collins and Cr Wendy Eiby).	Wendy attended Change Maker Workshop on how to best engage with community. Clare attended a heat stress workshop in Bridgetown outlining community actions in heat waves.
31.07.24	WasteSorted Grant for signage	Completed 21/08/24



SUSTAINABILITY ADVISORY COMMITTEE

TERMS OF REFERENCE

Status: Advisory Committee

Members:

VOTING

4 Councillors
7 Community Members
1 Member representing Warren Catchments Council
(12)

NON-VOTING

Director Development Services
Director Works & Services
Environmental Sustainability Officer
1 Member representing Department of Biodiversity, Conservation and Attractions (ex officio)

Proxies: Nil
Quorum: 7 voting members
Term of Appointment: 19 October 2025
Officer Responsible: Director Development Services
Meetings: Quarterly
Reporting: Direct to Council
Delegated Powers: Nil

COMMITTEE OBJECTIVE

To provide advice to Council regarding strategic policy direction with the aim of promoting sustainability outcomes that are environmentally responsible, socially and culturally sound and economically viable. Advice to Council may be provided on the following sustainability topics:

- Climate change;
- Biodiversity;
- Built Environment;
- Land and waterway degradation;
- Water quality and conservation;
- Waste management;
- Community engagement and information sharing on sustainable practices; and
- Economic transition.

FUNCTIONS OF COMMITTEE

1. Identification of opportunities for activation of sustainability practices in the Shire of Manjimup;
2. Liaison with other relevant community groups and / or service agencies over potential sustainability projects;
3. Communicate and inform the local community about activities of the Committee;
4. To provide advice to Council on the development, management and promotion of sustainability practices in the Shire of Manjimup;
5. To make recommendation to Council in regard to matters that will improve sustainability in the Shire of Manjimup for the benefit of the broader community; and
6. To provide advice on trends in sustainability (e.g., technologies, government policy)

CURRENT MEMBERS FROM 12 SEPTEMBER 2024

Cr Donelle Buegge	Councillor
Cr Wendy Eiby	Councillor
Cr Cliff Winfield	Councillor
Cr Wade De Campo	Councillor
Mr Stephen King	Community Member
Ms Clare Bailey	Community Member
Mr Rob Telford	Community Member
Mr Ian Wilson	Community Member
Ms Ashleigh Collins	Community Member
Vacant	Community Member
Vacant	Community Member
Julian Sharp	Warren Catchments Council

Non-Voting

Kylie Britza	Department of Biodiversity, Conservation and Attractions (ex officio)
Jason Giadresco	Director Development Services
Michael Leers	Director Works & Services
Vacant	Senior Governance Officer (Proxy)
Ann Bentley	Environmental Sustainability Officer