

**SHIRE OF MANJIMUP  
SUSTAINABILITY ADVISORY COMMITTEE**



Minutes of the Sustainability Advisory Committee Meeting held at the JC Rose Room, Manjimup, Wednesday 18 October 2023.

**1. Declaration of Opening of Meeting:**

As the inaugural meeting of the Advisory Committee, Brian Robinson – Interim opened the meeting at 5.10pm and gave a brief outline as to the intended agenda. The meeting was advised that the usual practice was for the meeting to be chaired by an elected member, but it was recommended that the identification of the chair be deferred until after the local government elections.

**2. Acknowledgement of Country**

Cr Bugge gave an acknowledgement of Country.

**3. Attendance / Apologies:**

**Present:**

Cr Donelle Buegge (DB)	Councillor
Cr Wendy Eiby (WE)	Councillor
Brian Robinson (BR)	Interim Chief Executive Officer
Ann Bentley (AB)	Environmental Sustainability Officer
Julian Sharp (JS)	Southern Forests Community Landcare
Jayde Darin (JD)	Community Representative
Clare Bailey (CB)	Community Representative
Rob Telford (RT)	Community Representative
Ian Wilson (IW)	Community Representative
Mitchell East (ME)	Community Representative

**Apologies:**

Cr Kim Skoss (KS)	Councillor (proxy)
Jason Giadresco (JG)	Senior Governance Officer (proxy)
Stephen King (SK)	Community Representative
Ashleigh Collins (AC)	Community Representative

**4. Disclosure of Interests**

Nil.

**5. Terms of Reference**

The Advisory Committee Terms of Reference were outlined for the committee members.

**6. Application of Code of Conduct and Shire of Manjimup Standing Orders Local Law 2013**

The application of the Shire of Manjimup's code of conduct and the Shire's Standing Orders Local Law was outlined to the committee.

**7. Shire of Manjimup Strategic Community Plan 2021- 2031 and Corporate Business Plan 2023 – 2027**

Ms Bentley distributed hard copies distributed of the Strategic Community Plan and Corporate Business Plan. The purpose of the Plans in guiding the budget processes and business of the Shire were outlined.

**8. Other Relevant Shire Documents**

Ms Bentley gave an outlined of existing documents relevant to Sustainability and Environmental outcomes that have been adopted by the Shire. Ms Bentley also outlined that a review of the Environmental Sustainability Strategy.

Action Item: All members of the Advisory Committee to be provided with a thumb drive containing the relevant documents.

**9. Outline of Progress to Date on Sustainability Measures Achieved**

Report outlined and will be sent out with minutes. Matters arising from this meeting are reflected on the attached Action Sheet.

**10. New Business**

**A. Waterwise Recommendation**

Moved: Cr Wendy Eiby                      Seconded: Ian Wilson

That the Shire of Manjimup pursue the membership of becoming a Waterwise Council.

Carried 8/0

**B. Water Sensitive Urban Design Recommendation**

Moved: Cr Wendy Eiby                      Seconded: Jayde Darin

That the Shire Officer investigate the implementation of water wise urban design within Shire Operations.

Carried 8/0

**11. Next Meeting**

22 November 2023, 6pm, JC Rose Room (refreshments supplied).

**12. Meeting Closure**

6.52pm