

**SHIRE OF MANJIMUP
SUSTAINABILITY ADVISORY COMMITTEE**



Minutes of the Sustainability Advisory Committee Meeting held at the JC Rose Room, Manjimup, Wednesday 22 November 2023.

1. Declaration of Opening of Meeting:

Brian Robinson (Chair) opened the meeting at 6.15pm.

2. Acknowledgement of Country

3. Attendance / Apologies:

Present:

Cr Wendy Eiby (WE)	Councillor
Cr Wade DeCampo (WD)	Councillor
Brian Robinson (BR)	Director Development & Regulation
Ann Bentley (AB)	Environmental Sustainability Officer
Julian Sharp (JS)	Southern Forest Community Landcare
Clare Bailey (CB)	Community Representative
Rob Telford (RT)	Community Representative
Ian Wilson (IW)	Community Representative
Stephen King (SK)	Community Representative

Apologies:

Cr Donelle Buegge (DB)	Shire President
Jason Giadresco (JG)	Senior Governance Officer (proxy)
Jayde Darin (JD)	Community Representative
Ashleigh Collins (AC)	Community Representative
Mitchell East (ME)	Community Representative

4. Disclosure of Interests

Nil.

5. Appointment of Chair

Moved: Cr Wendy Eiby

Seconded: Brian Robinson

That Shire President, Donelle Buegge be appointed to Chair of the Sustainability Advisory Committee.

Carried 9/0

6. Terms of Reference

Revised Terms of Reference presented (attached).

7. Acceptance of Previous Minutes

Moved: Ian Wilson

Seconded: Cr Wendy Eiby

That the previous minutes of the Sustainability Advisory Committee Meeting held on 18th October 2023 be accepted as a true and correct record.

Carried 9/0

8. Business Arising from Previous Minutes

Action Sheet was discussed and revised. See Action Sheet.

Members strategic direction ideas (big and small) included;

- Support for emergency services given the expected increase in demand with a changing climate. Advocate for paid volunteers, training and PPE.
- Education of fire safe gardens and landscaping that reduces fuel hazard.
- Positive communication and education in all areas of sustainability that considers the environmental, social and economic sustainability issues.
- Weed control, through Manjimup Weed Action Group.
- Land management, for example road reserves to address loss in wildflowers.
- Waste management, for example mattress stripping with funding from the Bedding Association.
- Community engagement and education at events such as Warren District Agricultural Show.
- Encourage and educate community on sustainable living. Ensuring resources are available for future generations whilst meeting our current needs.

9. New Business

Draft Environmental Sustainability Strategy to be presented at next meeting.

10. Next Meeting

21 February 2024, 6pm, Pemberton Co-Location Building (refreshments supplied).

11. Meeting Closure

7.15pm. Julian Sharp thanked Brian Robinson for his efforts, on behalf of the Committee, as this is his last meeting.

ACTION SHEET
SUSTAINABILITY ADVISORY COMMITTEE (SAC)

MEETING DATE	ACTION	STATUS
18.10.23	Invite Director of Works and Services, Michael Leers, to give feedback on outcomes from multi-council road construction training event.	Event was on compliance with clearing regulations and had no new initiatives in sustainability. Completed 22/11/2023.
18.10.23	Officer to investigate current verge spraying practices.	In progress.
22.11.23	All members to continue bringing big and small ideas for the SAC. Having regard to existing priorities and information that has been provided. Ideas to be practical and meet Shire's financial obligations.	Ongoing
22.11.23	Invite Mark Batty from Warren Blackwood Alliance of Councils Climate Impact Reference Group to brief Committee on WBAC Climate Change Action Plan.	In progress.
22.11.23	Formation of a working group to coordinate educational activities at community events.	In progress.
22.11.23	Invite Director of Works and Services, Michael Leers to attend next meeting.	In progress.
22.11.23	Draft Environmental Sustainability Strategy to be presented at next meeting.	In progress.



SUSTAINABILITY ADVISORY COMMITTEE

TERMS OF REFERENCE

Status: Advisory Committee

Members:

VOTING

4 Councillors

7 Community Members

1 Member representing Warren Catchments Council
(12)

NON-VOTING

Director Development and Regulation

Environmental Sustainability Officer

1 Member representing Department of Biodiversity, Conservation
and Attractions (ex officio)

Proxies: Nil

Quorum: 7 voting members

Term of Appointment: 19 October 2025

Officer Responsible: Director Development and Regulation

Meetings: Quarterly

Reporting: Direct to Council

Delegated Powers: Nil

COMMITTEE OBJECTIVE

To provide advice to Council regarding strategic policy direction with the aim of promoting sustainability outcomes that are environmentally responsible, socially and culturally sound and economically viable. Advice to Council may be provided on the following sustainability topics:

- Climate change;
- Biodiversity;
- Built Environment;
- Land and waterway degradation;
- Water quality and conservation;
- Waste management;
- Community engagement and information sharing on sustainable practices; and
- Economic transition.

FUNCTIONS OF COMMITTEE

1. Identification of opportunities for activation of sustainability practices in the Shire of Manjimup;
2. Liaison with other relevant community groups and / or service agencies over potential sustainability projects;
3. Communicate and inform the local community about activities of the Committee;
4. To provide advice to Council on the development, management and promotion of sustainability practices in the Shire of Manjimup;
5. To make recommendation to Council in regard to matters that will improve sustainability in the Shire of Manjimup for the benefit of the broader community; and
6. To provide advice on trends in sustainability (e.g., technologies, government policy)