



SHIRE OF MANJIMUP

WALPOLE TOWN ACTIVATION ADVISORY COMMITTEE

Minutes of the Walpole Town Activation Advisory Committee Meeting held at the Walpole Community Resource Centre, Thursday 10th February 2022.

1. Declaration of Opening of Meeting:

Jennifer Willcox opened the meeting at 10.35am.

2. Attendance

Members Present:

Brian Robinson (BR)	Shire representative
Michael Leers (ML)	Shire staff representative
Gail Ipsen Cutts (GC)	Shire Representative
Cr Jennifer Willcox (JW)	Councillor
Sheree Gray (SG)	Community Representative
Louise Pickett (LP)	Community Representative
Sarah Walker (SW)	Community Representative
Cherie Smith (CS)	Community Representative
David Tapley (DT)	Community Representative
Kaylene Roberts (KR)	Minute Taker

3. Apologies

Nil.

4. Guests

Nil.

5. Presentations

Nil.

6. Disclosure of Interest

Nil.

7. Council Decision on Previous Recommendations

Previous minutes were presented to Council at the 16 December 2021 meeting, where Council received and noted the minutes. Council supported all recommendations of Committee and did not raise any objection to the relocation of the old Shannon outbuilding located at DBCA to Walpole Town Hall site

8. Confirmation of Previous Minutes

Moved: Cherie Smith Seconded: David Tapley

That the previous minutes of the Walpole Town Activation Advisory Committee Meeting held on 25th November 2021 be adopted as a true and correct record.

Carried 9/0

9. Standing Items

9.1 Developing Age Friendly Community

JW asked ML about the trip hazard outside of Jarrah Glen Aged Accommodation and ML stated this has been fixed.

During further discussion and response to questions, ML stated that mountable kerbs on either side of the drain at new footpath on Pier Street and would not cause any issue provided vehicles keep to the left when entering or exiting the laneway.

10. Matters arising from Previous Minutes

10.1 Wet Wipes

Correspondence to be sent to the Campervan and Motorhome Association to discourage the use of wet wipe materials and other inappropriate material in Waste Water Dump Points.

10.2 Relocation of Dump Point

BR – Shire officers were having to consider an alternative location to the original proposed location adjacent to the 1st long vehicle bay parking.

JW – maybe look at placing it out in the industrial area.

- 2 options – Pioneer Park or Boat ramp landing.

BR – the Shire does not hold lane within the Walpole Light Industrial Area other than the depot or road reserves. Location could not be achieved in a road reserve as such facilities have to be connected to sewer and road reserves do not have sewer connections. Such facilities need to be in an existing carpark where there is sewer.

GC – Overlay a map of possible areas for dump points.

ML, BR to look at with MTS – costs to be identified.

Moved: David Tapley Seconded: Sheree Grey

That Shire officers be requested to identify other potential locations for the Walpole Dump Point within the Walpole Townsite.

Carried 9/0

JW – Hotel grassed area looking at Transit Park with the possibility of a dump point.

JW – path at rear of hotel site from Boronia Ridge is not suitable for gophers.

Who owns the land – ML advised DBCA. Are there any plans to upgrade

– ML advised not by the Shire.

11. New Business

11.1 Update of Pioneer Park Grant Works

BR – Funds have been expended with the last part being the temporary bitumen seal and this not the final seal.

Not final – accessible ramp to toilets, footpath from Visitor Centre still to be undertaken. Still to acquit the grant.

Additional funds have been allocated by the Council to allow kerbing, paths and accessible ramp to toilets, footpath from Visitor Centre and an asphalt seal with linemarking. Timing dependant on availability.

Red asphalt is more expensive than the black.

BR still to obtain quotes.

JW –railing to the steps be completed. BR – will request the Shire's Building Services to examine.

11.2 Update on Pioneer Park Toilets

BR advised that the male and female sides were both complete and that the quality of the works is outstanding.

JW – are sanitary bins to be made available in male cubicles – BR - no money in current budget, to be considered as part of future budget allocations.

The accessible toilets, including a shower are still to be undertaken.

Mirrors have been fitted in the female toilets – still to be undertaken in the male toilets.

LP – asked out about the outside aesthetics – painting etc. – BR no funding available in the current budget. Suggestion was made could be a project in partnership with Shire and Community.

11.3 Budget Allocations for Training

Shire has money in budget for Town Team Movement training.

Available for 1 member or free online training available.

Training looks at the overall concept of activation spaces and is community driven.

CS – can organise the free online training session through the CRC and room for training. A hire fee would apply.

JW stated that she would do the training in Perth but would not require accommodation.

SW – would be good if 2 persons attend the training in Perth. SW would be interested in attending.

KR to forward email to Committee regarding the training.

It was agreed that as a minimum 1 person would attend the formal training in Perth (JW), but if it was possible for tow, the second person would be SW.

11.4 Synergy Electric Vehicle Charge Station

The Shire has entered into agreement with Synergy for two electric vehicle charging stations in Pioneer Park. – Cost and servicing to be sorted.

To be immediately adjacent to the toilet block where the dump point was previously proposed to be located. Easy access for vehicles.

11.5 Use of Prison Workers

Approach the work camp workers for painting of the town hall.

Painting of hall – no formal request has been received.

BR suggest a request from CRC to Jasmine Bamess.

Maybe approach paint committees for paint donations.

11.6 Walpole Foreshore

LP to ML re community concerns on the foreshore works.

Are there dates for the work to be completed?

ML – The Shire is waiting on DWER approval as the area is a declared Environmentally Sensitive Area. Only DWER can only issue approvals.

Permit to be issued and part of the consultation period.

ML – has been a change in the process and DWER staff, which appear to have delayed the Shire application being processed.

11.7 Firebreaks

JW – usual contractor for the firebreaks not being used.

BR – Purchase order has been issued for new contractor, with works potentially starting today.

12. General Business

SG – Speed zone coming into Walpole. Goes from 90km – 70km – 50km. Can this be lowered to slow the vehicles coming through the townsite.

ML – will liaise with MRWA.

DBCA – major trail hub on the northern side of the highway.

More signage will be required.

BR – raised a question to ML regarding watering of trees by members of the community.

ML - Trees do not require weekly watering after 2 years.

Council to be involved with the watering and/or fertilising of the trees.

JW – no response was received by the concerned landowner in regards to email sent.

ML & SR came down and inspected all trees within the townsite. Some trees will need to be replaced.

Drainage on Nockolds Street – trees.

GC – thanked CS and CRC staff for organising the Australia Day in Pioneer Park.

Also acknowledged Charlene Masters for her support and organisation with the evacuation centre and CRC staff for the Denmark fires

Next Meeting:

Thursday, 28th April 2022 at the Walpole CRC at 10.30am.

Meeting Closed:

There being no further business, the Chair declared the meeting closed at 12.16pm.