

## **5. DEVELOPMENT AND REGULATION POLICIES**

### **5.1 HEALTH**

#### **5.1.9 Temporary Camping for Events**

##### **Background and Issues**

- There is a demonstrated need by Event Organisers to enhance their events by providing onsite camping.
- Onsite camping provides convenience to fully participate in and experience events.
- Affords security and peace of mind to owners of exhibits, machinery and animals.

##### **Objectives**

- To allow participants and/or essential staff to camp on site due to the size, location and/or nature of events;
- To contribute to the success of events and participant experience;
- To ensure camping is commensurate with health/building standards and the availability of amenities and services meet appropriate standards.

##### **Area of Application**

Private and Shire controlled land.

##### **Key Documents**

- *Caravan Parks and Camping Grounds Act 1995;*
- *Caravan Parks and Camping Grounds Regulations 1997;*
- *Building Act 2011.*

##### **Policy Measures**

The Chief Executive Officer under existing delegated authority and in accordance with the Caravan Parks and Camping Grounds Regulations 1997 may approve an application for Temporary Camping subject to the following conditions:

1. Event Organiser must submit an application for temporary camping at least 30 working days prior to the event;
2. Temporary camping from the same event organisers for events promoting similar activities/purpose will not be approved on the same premises more than once in any calendar year, unless specifically approved by Council.
3. Where objections and/or complaints are received and substantiated in relation to the conduct of campers and/or failure of Event Organisers to comply with the conditions of approval, a subsequent temporary camping application for the same event will need to be presented to Council for consideration and approval.

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4. Camping in association with an event must not exceed a maximum duration of seven (7) consecutive days;
5. Any same event that is run over two (2) or more non-consecutive days requires the approval of Council if camping is required on more than one (1) night;
6. The Event Organiser is to make application in the required application form and provide the following detail:
  - Name of the event;
  - Event location, including-
    - Street Address; and
    - Lot number
  - Written consent from the land owner (if the event organiser is not the land owner);
  - Number of camp sites;
  - Number of persons expected to camp;
  - Approximate age of persons (family, etc.);
  - Type and number of facilities – toilets/ablutions;
  - Method of rubbish collection/disposal;
    - Location of bins
  - Lighting;
  - Water supply;
  - Fire suppression equipment;
  - Evidence of public liability insurance (If requesting for camping to occur on Shire property);
  - Drawings/Maps
    - Accurate map of camping location(s);
    - Site plan with accurate detail of the above (as marked \*);
  - The relevant application fee;
  - Nominated camp manager and contact details; and
  - Accurate drawings/details of any large structure/marquee to be used;

NOTE: Large structures / marquees (> 3x3 metres) require approval from the Shire's Building Services OR assessed as Public Buildings under the Health (Public Buildings) Regulations 1992. Applicants are advised to obtain engineering certification for structures prior to submitting the event application.

7. The nominated camp manager is to reside on site and be contactable 24 hours per day.
8. When processing an application for Temporary Camping, consideration will be given to matters that may affect the health, safety and amenity of campers and surrounding community;
9. Approvals for Temporary Camping will have conditions placed on the licence as considered appropriate for the proposed camping.

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10. Should an application be refused, the applicant may appeal to Council to have the matter considered.

#### **Administration**

This policy is to be administered by the Development and Regulation Directorate.

#### **Adoption and Date Due for Revision**

**ADOPTED 8 JULY 2004  
REVIEWED 5 JULY 2012  
REVIEWED 16 MAY 2016  
REVIEWED 16 JUNE 2022**

**NEXT DUE FOR REVIEW JUNE 2026**

**The Administration of this Policy is by the Development and Regulation Directorate**