



5. DEVELOPMENT AND REGULATION POLICIES

5.1 HEALTH

5.1.14 WINDY HARBOUR CAMPING GROUND

Background and Issues

The Windy Harbour Camping Ground is a 'Nature Based Park' located within the Windy Harbour settlement. It is comprised of 50 sites of variable sizes of which 6 sites are provided with solar generated power. The maximum number of persons accommodated is 180 and the park is serviced with an ablution block connected to the reticulated water supply and a camper's kitchen. A storage tank containing treated rain water is also available for campers.

Access to some sites is limited due to seasonal weather conditions which results in surface pooling of water.

The camping ground is managed by the Windy Harbour Caretaker.

Objectives

- To ensure that the Shire's duty of care to campers is demonstrated;
- To ensure that campers duty of care to each other is practised;
- To demonstrate consistent management practices; and
- To minimise impact on the settlement as a whole.

Area of Application

Windy Harbour Camping Ground.

Key Documents

- *Caravan Parks and Camping Grounds Act 1995*;
- *Caravan Parks and Camping Grounds Regulations 1997*.

Policy Measures

1. Caravans or camps are permitted to remain at the Windy Harbour Camping Ground for a maximum period of three (3) continuous months irrespective of whether the caravan or camp is occupied or not.
2. If a caravan or camp is required to be occupied for a period greater than three (3) months (not necessarily continuous months), in any financial year (1st July to 30th June), approval is required from the Chief Executive Officer.

Applications are to be made in writing to the Shire of Manjimup and the Chief Executive Officer may determine either to approve or refuse the application based on individual circumstances. If approval is not granted,



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the applicant may request that the matter be referred to Council for resolution.

3. Site fees are to be charged in accordance with the applicable Shire of Manjimup Fees and Charges Schedule irrespective of whether the caravan or camp is occupied or not.
4. Unoccupied caravans or camps are not permitted to be sublet. The Windy Harbour Caretaker is required to keep a register of all occupants to ensure subletting does not occur.
5. Any occupier of a caravan or camp found to be not complying with this policy or causing a disturbance, damage or nuisance either wilfully or unintentionally within the Windy Harbour Settlement will be subject to the following procedure:
 - a) At the discretion of the Windy Harbour Caretaker, issued with a verbal caution to cease the non-conformity immediately;
 - b) Issued with a verbal request to vacate the Windy Harbour Settlement within a determined timeframe. The Windy Harbour Caretaker is to seek approval of the Chief Executive Officer, prior to a request to vacate the Windy Harbour Settlement;
 - c) Failure to comply with the verbal request to vacate from the Windy Harbour Caretaker will result in the immediate request for Police assistance to remove the occupier/s and all vehicles and equipment;
 - d) The Windy Harbour Caretaker is to create a detailed file note/record concerning each eviction which will be forwarded to the Director Development and Regulation at the earliest convenience.
6. Caravans are to be licensed and roadworthy at all times.
7. Caravans and camps are to be maintained in a safe and hygienic condition at all times.
8. Caravans and camps are to be readily removable in case of emergency.
9. Occupiers of caravans are not permitted to construct solid annexes for use in conjunction with their caravans.
10. A three (3)-metre separation is to be maintained between any caravan, annexe or camping site.



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11. In the absence of sullage points – all waste water is to be captured in a receptacle and disposed of as directed by the Caretaker.
12. No more than six (6) people are permitted to occupy a standard site (5mx5m) at any time. The Caretaker may vary sizes of sites beyond 25m² whilst being mindful of total camping ground capacity.
13. No animals are permitted to be taken onto or kept in the Windy Harbour Camping Ground.
14. No occupier shall take onto the Windy Harbour Camping Ground any flammable liquid or liquefied petroleum gas in excess of 20 litres excluding that contained in tanks or cylinders permanently affixed to vehicles, boats or caravans.
15. The Chief Executive Officer, Windy Harbour Caretaker, Director Development and Regulation, Principal Environmental Health Officer and Assistant Environmental Health Officer reserve the right to inspect any caravan or campsite at any time.

ADOPTED 13 DECEMBER 2001

RENUMBERED 23 OCTOBER 2003

**REVIEWED BY COUNCIL AND TRANSFERRED FROM COMMUNITY
SERVICES TO STATUTORY SERVICES 9 FEBRUARY 2012**

REVIEWED AND RENUMBERED 25 JULY 2019

NEXT DUE FOR REVIEW JULY 2023

**The Administration of this Policy is by the Development and Regulation
Directorate**