

Hire Application Form Sporting Fields & Ovals



HIRER INFORMATION						
Hirer name						
Club / organisation				Position		
<input type="checkbox"/> Community Group / Charity <input type="checkbox"/> Commercial Hire <input type="checkbox"/> Private User <input type="checkbox"/> School <input type="checkbox"/> Government Organisation						
Postal address						
Email address				Phone		
Nature of event			<input type="checkbox"/> Public	<input type="checkbox"/> Private	Attendees	

HIRE REQUEST					
Ground	Collier Street Fields:	<input type="checkbox"/> Field 1	<input type="checkbox"/> Field 2	<input type="checkbox"/> Field 3	<input type="checkbox"/> Field 4
	Rea Park:	<input type="checkbox"/> Oval	<input type="checkbox"/> Side grounds		
	Manjimup Recreation Grounds:	<input type="checkbox"/> Oval 1	<input type="checkbox"/> Oval 2		
	Pemberton Sports Complex:	<input type="checkbox"/> Oval 1	<input type="checkbox"/> Oval 2		
	Other towns:	<input type="checkbox"/> Northcliffe Oval		<input type="checkbox"/> Walpole Oval	
Hire type	<input type="checkbox"/> Seasonal – Summer* (October to March)	<input type="checkbox"/> Seasonal – Winter* (April to September)		<input type="checkbox"/> Casual	
	*For out of season booking requests please fill out a separate hire form for casual hire				

Date/s required		to		Exclusion dates	
------------------------	--	-----------	--	------------------------	--

Day	Training times			Competition times		
		to			to	
Monday		to			to	
Tuesday		to			to	
Wednesday		to			to	
Thursday		to			to	
Friday		to			to	
Saturday		to			to	
Sunday		to			to	

Do you require access to any of the following? Refer to relevant Facility Profile for further information about available facilities at each venue.			
<input type="checkbox"/> Public toilets	<input type="checkbox"/> Ground lighting	<input type="checkbox"/> Kiosk / kitchen	<input type="checkbox"/> Access to power
<input type="checkbox"/> Other:			

KEYS

Do you require keys for facility access?	<input type="checkbox"/> Yes	<input type="checkbox"/> No, I have keys	<input type="checkbox"/> No, I'm working with a group that have keys
--	------------------------------	--	--

FOOD

Will food be sold/provided during your hire?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
--	------------------------------	-----------------------------

If yes, who is providing the food?	
------------------------------------	--

If the event is open to the public, and the food is being provided by anyone other than a registered food business, an [Application for Temporary Food Stall Permit](#) will be required. Please complete and submit with this hire application form.

LIQUOR

Will liquor be consumed during your hire?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
---	------------------------------	-----------------------------

If yes, how will the liquor be provided?	<input type="checkbox"/> Sale	<input type="checkbox"/> BYO / Supplied
--	-------------------------------	---

If the hirer is selling liquor, do you have an existing liquor licence?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
---	------------------------------	-----------------------------

If your event requires a liquor licence a copy must be submitted to the Shire prior to your event.

INSURANCE

Does the hirer hold current public liability insurance?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
---	------------------------------	-----------------------------

If yes, submit a copy with this hire application form.

MUSIC

Will your hire involve the use of commercial music?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
---	------------------------------	-----------------------------

If yes, does your organisation have an existing music licence?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
--	------------------------------	-----------------------------

If yes, submit a copy with this hire application form.

HIRER DECLARATION

I declare the information supplied to be true and accurate and acknowledge that this application is a request only. I have read and agree to the [Terms and Conditions of Hire](#).

Name	
------	--

Signature		Date	
-----------	--	------	--

Email or return completed form to info@manjimup.wa.gov.au or 37-39 Rose Street, Manjimup.

Facility hire fees and charges are available at www.manjimup.wa.gov.au/our-documents/fees-and-charges.

More information is available at www.manjimup.wa.gov.au/our-services/venues-for-hire or call (08) 9771 7777.

Confirmation of booking will be sent once the application has been assessed.