***Food Act 2008***

**Food Business Registration / Notification Form**

**Primary Producers and Processors of Leafy Vegetables / Melons** **in a GFSI recognised scheme\***

*\*Business must demonstrate current Global Food Safety Initiative (GFSI) Recognised Scheme certification* *(eg. Freshcare, GlobalGap and SQF)*

**Part A: Food Business Details**

Section 110(2)

|  |  |
| --- | --- |
| **Proprietor Name**(Individual/body corporate/trustee\*) |  |
| **Postal Address** |  |
| **ABN** |  |
| **Phone** |  |
| **Mobile** |  |
| **Email** |  |
| **Primary language spoken** |  |

\*If food business is operating under a trust, please write the name of the person who is the trustee.

**Food Recall Contact**

|  |  |
| --- | --- |
| **First Name** |  |
| **Last Name** |  |
| **Phone** |  |
| **Mobile** |  |
| **Email** |  |

**Enclose the following records you have made under your GFSI Scheme**

|  |  |  |
| --- | --- | --- |
| **Enclosed****(tick)** | **Document** | **Example of records**  |
| Freshcare | GlobalGap | SQF |
|  | Address of farm/packing sites, Crop, Growing sites | M1 Scope | Annex 1.2 - 1.2 Information on production sites | Part B, 7.1.1.2 Property location records |
|  | Overview of primary production and processing steps for each crop. | M1 Flowchart | AF1.1.2 Production and/or agronomic activities | Part B, 2.4.3.6 Food safety plan flow diagram  |
|  | Map of all production and processing sites: boundaries, buildings/sheds, wastewater systems, growing sites, storage tanks, chemical/fuel storage, waste storage, soil amendment storage area, contaminated areas, etc. | M1 Property Map | AF1.1.1 Site maps | Site maps made under Part B, 7.1 Site requirements |
|  | Current GFSI Recognised Scheme Certificate |

**Declaration:**

I, the person making this application, declare that:

* the information contained in this application is true and correct in every particular;
* the required GFSI Scheme records is enclosed (see Part A); and
* the prescribed fee is enclosed with this application (see Part B).

**Signature of applicant**\*:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*In the case of a company, the signing officer must state position in the company

**Date**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The information gathered in this form will be used for purposes related to the administration of the *Food Act 2008* (WA). In accordance with regulation 51 of the *Food Regulations 2009* (WA), certain details (proprietor name, trading name and address details) may be made publicly available.

**Part B: Payment of prescribed fee**

Registration fee (leafy vegetables and melon producers/processors) $##

[Details on payment method]

**Enquiries**

[Physical address]

[Phone]

[email]