



SHIRE OF
MANJIMUP

Holiday Accommodation

The Shire of Manjimup supports the need for effective provision of Holiday Accommodation within the Municipality. The Council is prepared to support the provision of these facilities where it can be demonstrated that such facilities are compatible with the surrounding area and in accordance with the Shire of Manjimup Local Planning Scheme No. 4 (LPS4).

What is Holiday Accommodation?

Holiday Accommodation means land and buildings providing facilities for tourists and travellers, including chalets, cabins, farm stay, bed and breakfast, camping grounds, caravan parks and motels, none of which is occupied by the guest for a period of more than three months in any one calendar year.

What types of Accommodation need prior planning approval?

Depending on your zone the following types of Accommodation require prior planning approval from the Shire of Manjimup:

- cabin
- camping area
- caravan park
- chalet
- eco-tourist facility
- guesthouse
- holiday house (unhosted)
- hotel
- motel
- low impact tourist accommodation – short-stay
- tourist resort
- serviced apartment.

What are Council's requirements?

A completed Development Application form, Management Plan, Emergency Plan form and planning application fee are required to be submitted to the Shire of Manjimup along with the following information to support the application:

- Accurate Site Plan of the property, to scale demonstrating all existing buildings/structures on the property and access to the property;



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- Floor plan of the proposed Holiday Accommodation building;
- Emergency Evacuation Plan for the building and to nearest Evacuation Centres;
- Management Letter outlining the general day to day management of the property, including number of guests, car parking facilities, rubbish removal, how bookings will be managed, if any other facilities will provided for guests etc.
- Development Application fee (to be confirmed in the current Fees and Charges) and an annual renewal of permit in the subsequent years.

Approval of the application is necessary prior to the use of the premises as a form of Holiday Accommodation listed above. Where a new building, or alterations or additions to an existing building is proposed a Building Permit application may need to be submitted prior to the commencement of the work.

What other Requirements are there?

All Holiday Accommodation facilities are required to comply with the provisions and requirements of Building and Health By-Laws and Regulations applicable within the Shire of Manjimup.

Properties that are approved to establish Holiday Accommodation which are not on scheme water need to consider if they intend to supply potable water (drinking water) to their guests and if so how they will manage the treatment of such to ensure drinking water quality. Please contact our Environmental Health Department on 08 9771 7777 for further information.

State Government Registration

The Short Term Rental Accommodation (STRA) Register opened on 1 July 2024 and registration will become mandatory for all STRA premises from 1 January 2025. Registration is for 1 year from the date of registration and will need to be renewed every 12 months.

There are some short-stay arrangements which are specifically excluded from the requirement to register as STRA. The following arrangements are not considered STRA for the purposes of registration with the WA State Government.

- Hotel
- Serviced Apartment
- Tourist resort
- Caravan Parks and Camping Grounds
- Lodging Houses



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Further details can be found at <https://www.wa.gov.au/organisation/department-of-energy-mines-industry-regulation-and-safety/short-term-rental-accommodation-register>

Further to the information provided in this brochure, If you have any further enquiries please do not hesitate to contact Statutory Planning Services on 08 9771 7777 or email info@manjimup.wa.gov.au.

The information contained in this brochure is intended as a guide only. It is recommended that the advice and assistance of the Shire's Statutory Planning section be sought prior to lodgement of a Development application.

The Shire of Manjimup disclaims any liability for any damages sustained by a person acting on the basis of this information.

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